

2017 Silver Seminar

Minneapolis, Minnesota



nara

Welcome!

CELEBRATING

25
YEARS

OF LICENSING SEMINARS



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Agenda

- Welcome and Introductions
- President's Overview
- Committee Reports
- Q&A

Panel Members

Moderator	
Jim Murphy	NARA Executive Director
Panel	
Tara Orłowski, M.Ed.	NARA President
Chris Ross-Baze	Finance & Asset Management Committee
Steven Eng	NARA President-Elect, Governance Committee
Alfred Johnson	Adult Care & Promising Practices Committees
Tom van der Veen	Child Welfare Committee
Michelle Thomas	Research & Development Committee
	Membership Committee
	Professional Development Committee

President's Overview

Future Work

- Licensing Curriculum
- Regional Workshops
- Expanding Contract Services
- Strategic Partnerships with Other Organizations

Committee ADULT CARE

Promotes
Adult Care
issues.

Co-Chairs	
Alfred Johnson	NARA Board Member: Wisconsin Bureau of Assisted Living: Director
Board Liaison	
Alfred Johnson	
Members	
Steven Eng	NARA President Elect: Fraser Health, British Columbia: Manager, Technology Planning & Integration, Population & Public Health.
Margie Zelenak	Pennsylvania Assisted Living Association: Executive Director
Terry Jarvis	Past NARA Secretary and Board Member: New Hampshire Dept. of Health and Human Services: Residential and Health Care Licensing Chief (Retired).
Wayne Curtin	WTC Public Affairs Advisors LLC: Principal
Sandi Wooters	Pennsylvania Bureau of Human Services Licensing: Regional Director
Jean DeVitto	New Jersey Dept. of Human Services: Chief, Office of Licensing

Committee

ADULT CARE

Accomplishments

- Updated NARA Credential online course language.
- Created 2017 Seminar session on Adult Care.
- Set up bi-monthly calls with assisted living directors.

Future Work

- Present an adult care NARA webinar.
- Continue developing a NARA research paper on staffing levels for assisted living.
- Continue developing Assisted Living/Adult Care Licensing Staff to Facilities Ratio study
- Continue developing list of trade association publication and conferences related to adult care.

Committee CHILD WELFARE

Promotes Child Welfare issues for 24 hour out-of-home care for children in a licensing or certified facility.

Chair	
Tom van der Veen	NARA Board Member: Oregon Dept. of Human Services: Program Manager, Children's Care Licensing
Board Liaison	
Donna Sabo	NARA Board Member: Ohio Dept. of Mental Health and Addiction Services: Behavioral Health Standards Surveyor
Members	
Margaret Semple	Regulatory Manager (Retired)
Tim Clark	Learning Care Group: Senior Counsel
Robin Ely	Virginia Dept. of Social Services: Licensing Administrator, Division of Licensing – Children's Programs
Joyce Debolt	The Shelter, Inc.: Quality Assurance Manager
Melissa More	Kentucky Cabinet for Health & Family Services: Branch Manager, Office of Inspector General

Committee

CHILD WELFARE

Accomplishments

- Model Foster Care Standards webinar and article.
- Developed list of organizations and association related to child welfare.

Future Work

- Finalize outreach strategy for child welfare regulators.
- Write and publish paper on Trauma Informed Care to NARA members.
- Develop list of trade association publications and conferences related to child welfare.

Committee

FINANCE & ASSET MANAGEMENT

Recommends financial policies to the Board, reviews the annual budget and all financial reports prepared by the Association staff and/or accounting firms for approval by the Board of Directors. The chair of this Committee shall be the Treasurer.

Chair	
Chris Ross-Baze	NARA Board Member: Kansas Child Care Licensing: Director (Retired)
Board Liaison	
Chris Ross-Baze	
Members	
Mike Boland	NARA Board Member: Florida Dept. of Children & Families-Child Care: Operational Support/Policy Administrator
Travis Gordon	Senior Accounting Director, Cenikor Foundation
Terry Jarvis	Past NARA Secretary and Board Member: New Hampshire Dept. of Health and Human Services: Residential and Health Care Licensing Chief (Retired).
Alicia Jenkins	Missouri Section for Child Care Regulation: Child Care Program Specialist
Mary Murphy	Kansas Dept. of Health & Environment: Section Director

Committee

FINANCE & ASSET MANAGEMENT

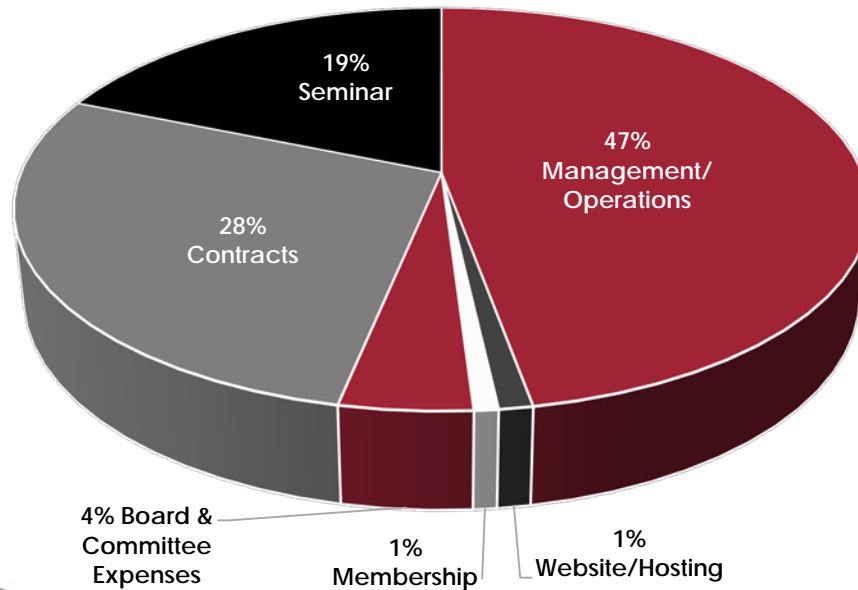
Accomplishments

- Review and recommendations for financial policies
- Approval of two new financial institutions

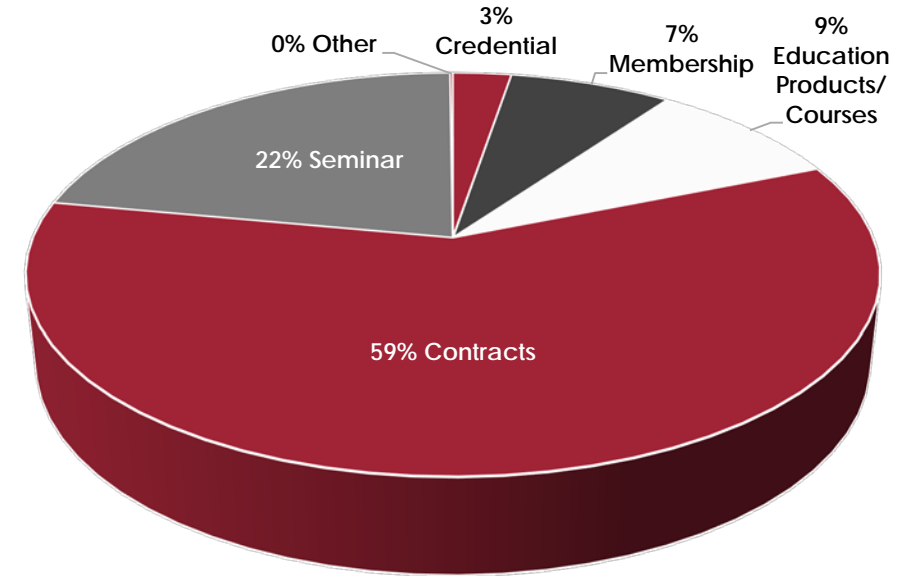
On-going Work

- 2016 financial audit
- Development of 2018 budget

2016 NARA Expenses



2016 NARA Revenue



Committee GOVERNANCE

Reviews and makes recommendations on Bylaws and policies to the Board of Directors for approval.

Co-Chairs	
Steven Eng	NARA President Elect: Fraser Health, British Columbia: Manager, Technology Planning & Integration, Population & Public Health.
Terry Jarvis	Past NARA Secretary and Board Member: New Hampshire Dept. of Health and Human Services: Residential and Health Care Licensing Chief (Retired).
Board Liaison	
Steven Eng	
Members	
Martha Isler	Pennsylvania Dept. of Human Services: Child Care Licensing (Retired) Private Consultant
Donna Sabo	NARA Board Member: Ohio Dept. of Mental Health and Addiction Services: Behavioral Health Standards Surveyor
Debby Russo	NARA Past President Elect and Past President. Florida Dept. of Children & Families-Child Care: Director of Child Care Licensing and Background Screening (Retired)

Committee GOVERNANCE

Accomplishments

- Examined the Evolution in NARA's Governance.
- Identified the need to focus on policies - not policies and procedures.
- Developed a standardized process for reviewing current policies and the development of new ones.
- Prioritized the review of current policies and identified gaps in NARA's policies.
- Developed template for all policies.
- Recommended the elimination of 6 policies.
- Recommended the elimination of 15 procedural documents.
- Revised 8 policies and forwarded them to the BoD for their review and approval.

Future Work

- Currently working on 13 policies which they hope to send to the Board this fall.

Committee MEMBERSHIP

Provides strategic guidance in the areas of membership development, retention, and services.

Chair	
Mike Boland	NARA Board Member: Florida Dept. of Children & Families-Child Care: Operational Support/Policy Administrator
Board Liaison	
Lisa Turtle	NARA Board Member: Cherokee Nation: Licensing Childcare Caseworker
Members	
Jean DeVitto	New Jersey Dept. of Human Services: Chief, Office of Licensing
Shelly Elliott	Virginia Dept. of Social Services: Training Consultant, Division of Licensing – Children’s Programs
Alina Soto	Florida Dept. of Children & Families: Statewide Quality Liaison, Office of Child Care Regulation

Committee MEMBERSHIP

Accomplishments

- New membership structure and fees.
- Website updates.
- Implemented cost saving measures.

Future Work

- Creation of membership frequently asked questions document.
- Evaluate membership liaison role and structure.

Membership Types
Individual
Retiree / Student <ul style="list-style-type: none">○ Discounted
Organization Levels 1 – 5 <ul style="list-style-type: none">○ All individuals under organization members get full member benefits.

#	NARA Membership
660	NARA Members with in the USA and Canada
145	Individual / Retiree / Student Members Representing <ul style="list-style-type: none">• 37 states (including DC)• 4 provinces
25	Organization Members Representing <ul style="list-style-type: none">• 20 states (including DC)• 2 provinces

Committee

PROFESSIONAL DEVELOPMENT

Responsible for the development of educational and professional development products and services, consultant application review, and involved in the planning of the Annual Licensing Seminar and similar events.

Chair	
Debby Russo	NARA Past President Elect and Past President. Florida Dept. of Children & Families-Child Care: Director of Child Care Licensing and Background Screening (Retired)
Board Liaison	
Vickie Flynn	NARA Board Member: Georgia Dept. of Behavioral Health and Development: Director, Office of Incident Management and Investigations
Members	
Jean DeVitto	New Jersey Dept. of Human Services: Chief, Office of Licensing
Abena Ocran-Jackson	NARA Board Member: Ohio Dept. of Mental Health and Addiction Services: Behavioral Health Standards Surveyor

Committee

PROFESSIONAL DEVELOPMENT

Accomplishments

- Reviewed seminar proposals.
- Assisted with silent auction items.
- Recommended keynotes, vendors and scheduling Discussed webinar marketing ideas.
- Began review of the NARA National Regulatory Professional Credential (NRPC) exam questions.

Future Work

- Complete review of credential exam questions.
- Review consultant needs.
- Review and recommend standardized process for reviewing NRP Re-credential applications.

Committee PROMISING PRACTICES

Responsible for developing a process for NARA to solicit, receive, review, and publish promising practices.

Chair	
Alfred Johnson	NARA Board Member: Wisconsin Bureau of Assisted Living; Director
Board Liaison	
Alfred Johnson	
Members	
Tara Orlowski	NARA President; Florida Center for Interactive Media at Florida State University; Director of Instructional Development
Alicia Jenkins	Missouri Section for Child Care Regulation; Child Care Program Specialist
Heather West	Washington State Department of Early Learning
Tammy Trestrail	Virginia Department of Social Services Division of Licensing; Licensing Professional
Rick Fiene	Research Institute for Key Indicators; NARA KIS Partner

Committee

PROMISING PRACTICES

Accomplishments

- Establishing a program for NARA to recognize promising practices in the regulatory field.
- Developing criteria for submissions and evaluation.

Future Work

- Launch the Promising Practices Program.

Committee

RESEARCH & DEVELOPMENT

Provides guidance on, and reviews, research and development that can inform and support regulatory practices.

Chair	
Michelle Thomas	TCC Software Solutions: Senior Policy Advisor
Board Liaison	
Becky Fleming-Siebenaler	NARA Board Member: Montana Dept. of Public Health & Human Services: Regulatory Bureau Chief (Retired)
Members	
Lisa Clifford	Indiana Dept. of Family & Social Services: Child Care Facility Manager, Office of Early Childhood & Out of School Learning
Ron Melusky	NARA Past President: Commonwealth of Pennsylvania: Program Director
Ed Slavinsky	Pennsylvania Dept. of Human Services: Business Analyst, Bureau of Human Services Licensing
Dawn Woods	Oregon Dept. of Education: Child Care Director, Early Learning Division

Committee

RESEARCH & DEVELOPMENT

Accomplishments

- Completed a review of the online NARA Content Library
- Made recommendations for re-organization of materials
- Developed user-friendly descriptions of each resource
- Defined topics for further exploration
 - Religious exemptions to licensing
 - Unique issues with licensing in rural areas
- Research and share new national resources available to support regulatory practices

Q&A

Questions?



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Thank you for joining us!

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