

2005 Child Care Licensing Study Delaware

Data Profile for State Licensing Programs and Policies

Click on link to go to information on the state's licensing program:

- [State Licensing Agency](#)
- [Number of Licensed Facilities](#)
- [Licensing Staff](#)
- [Number of Licensing Staff](#)
- [Types of Inspections](#)
- [Frequency of Inspections](#)
- [Frequency of Licensing](#)
- [Inspections and Monitoring](#)
- [Complaint Investigations](#)
- [Enforcement Actions](#)
- [Access to Licensing Information](#)
- [Licensing Fees](#)
- [Licensing Staff Requirements](#)
- [Quality Initiatives](#)

STATE LICENSING AGENCY



LICENSING AGENCY CONTACT INFORMATION		
Agency name: Delaware Department of Children, Youth and Their Families		
Address: Office of Child Care Licensing 1825 Faulkland Road		
City: Wilmington	State: DE	Zip: 19805-1121
Phone: 302-892-5800	Toll Free: 800-822-2236 (only Dover)	
Fax: 302-633-5112	E-mail: occl.dscyf@state.de.us	
Web site: http://www.state.de.us/kids/occl/occl.shtml		

NUMBER OF LICENSED FACILITIES



NUMBER OF LICENSED FACILITIES	
Child care centers	409
Family child care homes	1,556
Large/group family child care homes	58
<i>Other types of licensed facilities:</i> Child placing agencies and residential child care facilities	59
Total number of licensed facilities	2,023
Data notes:	

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

LICENSED CAPACITY	
Child care centers	36,136
Family child care homes	12,201
Large/group family child care homes	704
<i>Other types of licensed facilities:</i>	600
Total licensed capacity	49,041
Data notes:	

LICENSING STAFF



LICENSING LINE STAFF ASSIGNMENT	
Line staff assignments to inspect child care facilities:	
Assigned to inspect only child care centers	
Assigned to inspect only family child care homes	
Assigned to inspect both centers and family child care homes	✓
Assigned to inspect child care facilities and other human service programs for children	✓
Assigned to inspect child care facilities and other human service programs for children and/or adults	
Assignments vary by county or area of the state	
Assigned specifically to conduct complaint investigations	
<i>Other type of assignment:</i>	
Data notes:	

NUMBER OF LICENSING STAFF



NUMBER OF LINE STAFF	
Total number of full-time equivalent line staff	14
Data notes:	

LINE STAFF ESTIMATED CASELOAD	
Estimated caseload ratio (number of facilities per staff)	149:1
Data notes: The caseload was calculated by NARA/NCCIC by dividing the total number of licensed programs by the total number of licensing line staff.	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

NUMBER OF SUPERVISORS	
Total number of full-time equivalent licensing supervisors	3
Data notes:	

TYPES OF INSPECTIONS



Type of Inspection Conducted	Child Care Centers	Family Child Care Homes	Large/Group Family Child Care Homes
Prior to issuing a license	✓		✓
• Announced			
• Unannounced			
Data notes:			
License renewal	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced			
Data notes:			
Routine compliance	✓	✓	✓
• Announced			
• Unannounced	✓	✓	✓
Data notes:			

FREQUENCY OF INSPECTIONS



FREQUENCY OF REQUIRED INSPECTION VISITS	
Type of Facility	Frequency of Inspection Visits
Child care centers	Once a year
Family child care homes	Once a year
Large/group family child care homes	Once a year
<i>Other frequency of inspection:</i>	
Data notes:	

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

FREQUENCY OF LICENSING



LENGTH OF LICENSE	
Type of Facility	Length of License
Child care centers	One year
Family child care homes	One year
Large/group family child care homes	One year
<i>Other length of license:</i>	
Data notes:	

INSPECTIONS AND MONITORING



FULL COMPLIANCE REVIEW	
Type of Facility	Frequency of Full Compliance Review
Child care centers	Other frequency of full compliance review
Family child care homes	Other frequency of full compliance review
Large/group family child care homes	Other frequency of full compliance review
Data notes: Full compliance review also conducted as needed.	

ABBREVIATED COMPLIANCE FORM	
<i>(Note: An abbreviated compliance form is a tool used during inspections that has an abbreviated list of the requirements on it, not all requirements. Sometimes called an "indicator checklist.")</i>	
Abbreviated compliance form used for inspections	
Child care centers	Yes
<i>Use of form described:</i>	
Family child care homes	Yes
<i>Use of form described:</i>	
Large/group family child care homes	No
<i>Use of form described:</i>	
Data notes:	

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

State has policies on when to switch from abbreviated compliance review to a full compliance review	
Child care centers	No
Family child care homes	No
Large/group family child care homes	No
Data notes:	

DIFFERENTIAL MONITORING <i>(Note: Differential monitoring is the frequency and/or depth of monitoring inspections that is based on an assessment of the level of compliance with regulations. May also be called "risk assessment monitoring.")</i>	
System of differential monitoring based on compliance records used for inspections	
Child care centers	No
<i>System of assessing compliance and differential monitoring:</i>	
Family child care homes	No
<i>System of assessing compliance and differential monitoring:</i>	
Large/group family child care homes	No
<i>System of assessing compliance and differential monitoring:</i>	
Data notes:	

TECHNICAL ASSISTANCE AND CONSULTATION			
Technical assistance/consultation provided to help licensees achieve compliance with licensing regulations			
Child care centers	Yes		
Family child care homes	Yes		
Large/group family child care homes	Yes		
Technical assistance/consultation provided to help licensees move beyond minimum licensing regulations			
Child care centers	Yes		
Family child care homes	Yes		
Large/group family child care homes	Yes		
Data notes:			
Means of providing technical assistance/consultation	Child Care Centers	Family Child Care Homes	Large/Group Family Child Care Homes
During all inspection visits	✓	✓	✓
• During application visits			
• During routine inspection visits			
• During renewal inspection visits			
On the telephone	✓	✓	✓
As needed by licensee	✓	✓	✓
<i>Other:</i> Investigations of complaints/violations.	✓	✓	✓

<p>Key: ✓ = Yes ↑ = Click to go back to top FCC = Family child care</p>	<p>NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center N/A = Not Applicable/Not Addressed</p>
---	---

2005 Child Care Licensing Study Delaware

Data notes:	
Referrals made to other agencies/organizations/individuals for technical assistance	
Child care centers	✓
Family child care homes	✓
Large/group family child care homes	✓
<i>Agencies, organizations, or individuals used for technical assistance referrals:</i> The following are used for specific information or services: counseling services, health-related services, support services, and professional development.	

DATA AUTOMATION	
Basic licensing data is automated	Yes
Data notes:	
Portable computers and inspection software used for inspections	
Child care centers	No
Family child care homes	No
Large/group family child care homes	No
Data notes:	
<i>Other tools used for inspections and monitoring:</i>	No

COMPLAINT INVESTIGATIONS



INVESTIGATIONS	
Licensing agency conducts complaint investigations	
Child care centers	Yes
Family child care homes	Yes
Large/group family child care homes	Yes
Data notes:	
State uses same staff who conduct inspections for initial licensure and routine compliance to conduct complaint investigations	
Child care centers	Yes
Family child care homes	Yes
Large/group family child care homes	Yes
State has separate staff who only work on complaint investigations	
Child care centers	No
Family child care homes	No
Large/group family child care homes	No

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

State uses other complaint investigation staff	
Child care centers	Yes
Family child care homes	Yes
Large/group family child care homes	Yes
<i>Other complaint investigation staff described:</i> Institutional abuse specialists for those checked and child placing agencies and residential child care.	
Data notes:	
State investigates anonymous complaints	
Child care centers	Yes
Family child care homes	Yes
Large/group family child care homes	Yes
Data notes:	

NUMBER OF COMPLAINTS				
Number of Licensing Complaints	Child Care Centers	Family Child Care Homes	Large/Group Family Child Care Homes	Total
Number of licensing complaints filed	0	0	0	0
Number of substantiated licensing complaints	0	0	0	0
Data notes: Total complaints in FY 2004-2005: 447,302; accepted: 62; rejected (did not meet criteria): 103; and rejected with concern (sent to other agencies since the issue does not relate to licensing rule violations)				
<i>Nature of licensing complaints:</i> Overcapacity; child-staff ratios; non-declared person in home; and arrests.				

CHILD ABUSE AND NEGLECT				
Agencies that investigate child abuse and neglect complaints against child care centers and family child care homes				
Licensing agency				
Protective services	✓			
Specialized unit for child abuse and neglect	✓			
Other agency:				
Data notes:				
Number of child abuse and neglect complaints	Child Care Centers	Family Child Care Homes	Large/Group Family Child Care Homes	Total
Number of child abuse and neglect complaints filed	0	0	0	0
Number of substantiated child abuse and neglect complaints	0	0	0	0

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

2005 Child Care Licensing Study Delaware

Data notes:

ENFORCEMENT ACTIONS



USE OF ENFORCEMENT ACTIONS						
Enforcement Actions	Child Care Centers		Family Child Care Homes		Large/Group Family Child Care Homes	
	Used	Num.	Used	Num.	Used	Num.
Revocation of license	✓	0	✓	0	✓	0
Denial of license	✓	0	✓	0	✓	0
Immediate closure of facility	✓	0	✓	0	✓	0
Non-renewal of license	✓	0	✓	0	✓	0
Probation	✓	0	✓	0	✓	0
Conditional license	✓	0	✓	0	✓	0
Consent agreement	✓	0	✓	0	✓	0
Civil fine						
Criminal fine						
Imprisonment						
<i>Other enforcement actions:</i> Suspension of part of a program, such as transportation						
Data notes:						
<i>Legal representation for licensing agency:</i>						

Key:

✓ = Yes

⬆ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

ACCESS TO LICENSING INFORMATION



LICENSING INFORMATION ON THE INTERNET	
Licensing inspection reports are available on the Internet for parent and public access	No, but state is planning to put inspection reports on the Internet
Data notes:	
Complaints against facilities are included in licensing reports on the Internet	N/A
Data notes:	

LICENSING FEES



LICENSING FEES CHARGED			
Fees are charged for a license			
Child care centers	No		
Family child care homes	No		
Large/group family child care homes	No		
Data notes:			
Type of Licensing Fee	Child Care Centers	Family Child Care Homes	Large/Group Family Child Care Homes
Flat fee for all child care facilities			
Fee based on maximum number of children in facility			
<i>Other type of fee:</i>			
Data notes:			
Amount of Licensing Fee	Child Care Centers	Family Child Care Homes	Large/Group Family Child Care Homes
Flat fee			
Fee based on maximum number of children in facility			
<i>Other type of fee:</i>			
Data notes:			

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

LICENSING STAFF REQUIREMENTS



LICENSING STAFF POSITION	
Name of licensing line staff position	Licensing Specialist

STAFF QUALIFICATIONS	
Minimum entry-level qualifications for child care licensing line staff	
Master's degree	
Bachelor's degree	✓
Associate's degree	
College-level certification program or credential	
Some college education	
Certification program or credential (not college-level)	
High school diploma or GED	
Experience working with children in the early care and education field	
No required educational qualifications	
<i>Other qualifications:</i>	
Data notes:	
Content and experience requirements	
Degrees and/or courses must be in early childhood education, child development, or a related field	No
Data notes:	
<i>Content areas or majors accepted:</i> Early child care education, social work, psychology, human services, child life science, or related field.	
Experience working in a setting with children required prior to working as a licensor	No
Data notes:	

STAFF TRAINING	
Annual training requirements	
Additional training required each year	Yes
Data notes:	
<i>Amount of required training:</i> 18 hours of training per year required for all staff, including licensors.	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

Topics covered in training	
Regulatory issues	
State's regulations	
Health and safety issues	
Identifying child abuse and neglect	
State's licensing policies and procedures	
Fire safety	
Early childhood education/child development	
Adult development	
Business administration/management	
Supervision	
<i>Other training topics:</i>	
Data notes: No specified training topics.	
Sources of training for child care licensing line staff	
Licensing agency	✓
Community-based organization	✓
Local/state conferences	✓
National conferences	✓
Outside consultants	
College/university	
No sources of training	
Do not know	
<i>Other training sources:</i>	
Data notes:	

FUNDING TO SUPPORT LICENSING STAFF	
Sources of funding to hire and support child care licensing staff	
General state funds	✓
Child Care and Development Fund (CCDF)	✓
Temporary Assistance for Needy Families (TANF)	✓
Social Services Block Grant (SSBG)	
<i>Other federal funds:</i>	
Private funds	
Licensing fees	
Do not know	
<i>Other funding sources:</i>	
Data notes:	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

QUALITY INITIATIVES



LICENSING AGENCY'S INVOLVEMENT IN QUALITY IMPROVEMENT INITIATIVES	
Tiered quality strategy	
Lead agency	✓
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
Data notes: The state is trying to seek funding for a recently designed quality rating system.	
Accreditation facilitation project	
Lead agency	
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	
State does not have initiative	✓
Data notes:	
Professional development system	
Lead agency	✓
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
Data notes:	
Assessing quality with environment rating scale	
Lead agency	✓
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
Data notes:	
Other quality initiative	
Lead agency	
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
Data notes:	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

Data Profile for State Child Care Center Staff Qualifications

Click on link to go to information:

STAFF QUALIFICATIONS FOR CENTER ROLES

- [Directors](#)
- [Master Teachers](#)
- [Teachers](#)
- [Assistant Teachers](#)
- [Aides](#)

STAFF QUALIFICATIONS FOR DIRECTORS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR DIRECTORS

State regulates role	Yes
State requires education and/or experience for role	Yes
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>	5

Qualification alternative #1: Child Development Associate Credential

Time frame for requirements:

Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time: N/A</i>	

Experience requirements:

Amount of experience required	24 months
-------------------------------	-----------

Qualification alternative #2: Vocational child care program approved by the Department of Public Instruction, and 9 credit hours of child development or early childhood education from an accredited college or university

Time frame for requirements:

Preservice	✓
------------	---

Key:

✓ = Yes

↑ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	36 months

Qualification alternative #3: 12 credit hours of child development or early childhood education from an accredited college or university	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	36 months

Qualification alternative #4: Associate Degree in a field related to child development, early childhood education, psychology, social work, special education, elementary education, nursing or any health field, including at least twelve (12) credit hours of child development or early childhood education	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	18 months

Qualification alternative #5: Four (4) year degree including at least twelve (12) credit hours of child development or early childhood education	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	12 months

Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	✓
Credit hours	✓	Bachelor's degree or higher	
Child Development Associate (CDA) credential	✓	<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials: N/A</i>		<i>Master's degree in a related field: N/A</i>	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field: psychology, social work, special education, elementary education, nursing or any health field</i>	✓	PhD or advanced degree	
Associate's degree in early care and education	✓	Teaching certificate/license	

State has additional requirements for experience to qualify for role	Yes
Experience must be from working with children	✓
Experience must be with a specific age group of children	
Experience must be in a specific setting	✓
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

STAFF QUALIFICATIONS FOR MASTER TEACHERS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR MASTER TEACHERS			
State regulates role			No
State requires education and/or experience for role			No
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>			0
Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

State has additional requirements for experience to qualify for role	No
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

STAFF QUALIFICATIONS FOR TEACHERS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR TEACHERS	
State regulates role	Yes
State requires education and/or experience for role	Yes
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>	5

Qualification alternative #1: Completion of a vocational child care program approved by the Department of Public Instruction	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	6 months

Qualification alternative #2: Sixty (60) clock hours of training in child development or early childhood education approved by the Department	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	1 year

Qualification alternative #3: Child Development Associate Credential	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	6 months

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Qualification alternative #4: Associate Degree with three (3) credit hours in child development or early childhood education	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	6 months

Qualification alternative #5: Four (4) year degree from an accredited college or university, including at least three (3) credit hours in child development or early childhood education and three (3) months of supervised student teaching or six (6) months of experience working with children in a group setting	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	6 months

Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours	✓	Bachelor's degree	✓
Credit hours	✓	Bachelor's degree or higher	
Child Development Associate (CDA) credential	✓	<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree	✓	Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

State has additional requirements for experience to qualify for role	Yes
Experience must be from working with children	✓
Experience must be with a specific age group of children	
Experience must be in a specific setting	✓
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

<p>Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed</p>	<p>NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education</p>
--	---

2005 Child Care Licensing Study Delaware

STAFF QUALIFICATIONS FOR ASSISTANT TEACHERS



EDUCATION AND EXPERIENCE QUALIFICATIONS FOR ASSISTANT TEACHERS			
State regulates role		Yes	
State requires education and/or experience for role		No	
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>		0	
Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

State has additional requirements for experience to qualify for role	No
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

STAFF QUALIFICATIONS FOR AIDES



EDUCATION AND EXPERIENCE QUALIFICATIONS FOR AIDES			
State regulates role		No	
State requires education and/or experience for role		No	
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>		0	
Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

State has additional requirements for experience to qualify for role	No
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Data Profile for State Child Care Center Regulations

Click on link to go to information:

LICENSING REGULATIONS

- [Child Care Center Regulations Summary](#)

DEFINITION OF LICENSED CHILD CARE/DAY CARE CENTERS

- [Definition of Licensed Centers](#)
- [Exemptions from Licensing](#)

CENTER STAFF REQUIREMENTS

- [Staff Roles](#)
- [Age and High School Diploma Requirements](#)
- [Other Roles in Regulations](#)
- [Hiring Policies](#)
- [Staff Health Requirements](#)
- [Background Checks](#)
- [Orientation Training](#)
- [Health and Safety Training](#)
- [Ongoing Training](#)

CHILD-STAFF RATIOS AND GROUP SIZE

- [Child-Staff Ratios and Group Size By Age of Children](#)
- [Mixed-Age Groups](#)
- [Additional Requirements](#)

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

SUPERVISION OF CHILDREN

- | | |
|--|--|
| <ul style="list-style-type: none"> • General Supervision Requirements • Supervision of Children During Naptime • Supervision During Evening/Overnight Care • Supervision of Children During Outdoor Play | <ul style="list-style-type: none"> • Supervision of Children During Large Group Activities • Supervision of Children Swimming/Participating in Water Activities • Supervision of Children Transported in Vehicles • Supervision of Children During Field Trips |
|--|--|

CARE OF CHILDREN

- | | |
|--|--|
| <ul style="list-style-type: none"> • Age Definitions • Children's Health Requirements • Nutrition • Behavior Guidance and Discipline • Program and Activities • Parent Involvement | <ul style="list-style-type: none"> • Specialized Care – Infant and Toddler • Specialized Care – School-Age • Specialized Care – Mildly III Children • Specialized Care – Evening/Overnight Care • Specialized Care – Drop-In Care |
|--|--|

FACILITY REQUIREMENTS

- | | |
|--|--|
| <ul style="list-style-type: none"> • Environment • Square Footage • Condition of Facility and Equipment • Safety of Facility And Equipment • Outdoor Space • Fire Safety • General Emergency Plans • Emergency Preparedness • Security • Transportation • Liability Insurance | <ul style="list-style-type: none"> • Administration of Medication • Medical Procedures • Care of Mildly III Children • Incident Reporting • Additional Health Requirements • Hand Washing • Diapering • Smoking Policies • Hazardous Materials • Firearms • Animals in Facility |
|--|--|

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

LICENSING REGULATIONS



CHILD CARE CENTER REGULATIONS SUMMARY	
↑	
Name of regulations: Requirements for Day Care Centers	
Date of regulations: 08/01/2005	
State has separate regulations for the following types of care:	
School-age care programs	
Infant and toddler care programs	
Programs for mildly ill children	✓
Evening/overnight care programs	
Drop-in child care programs	
<i>Other programs:</i> N/A	

DEFINITION OF LICENSED CHILD CARE/DAY CARE CENTERS



DEFINITION OF LICENSED CENTERS	
↑	
State has definition of "child care center" or "day care center"	Yes
<i>Text of definition:</i> Day Care Centers provide care, protection, supervision and guidance for 13 or more children, including preschool children who are related to the operator. Service is provided on a regular basis for periods of less than 24 hours per day, unattended by parent or guardian, and for compensation.	
State has definition of "child care facility" or "day care facility"	No
<i>Text of definition:</i> N/A	
Elements included in state's definition of a licensed child care center:	
Minimum number of children	✓
Minimum age of children	
Maximum age of children	
Services are provided for less than 24 hours or any part of a 24-hour day	✓
Minimum number of hours services are provided	
Maximum number of hours services are provided	
Services are provided on an ongoing/regular basis	✓

Key:

✓ = Yes

↑ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

Services are provided on a scheduled basis	
Services are provided before or after school hours	
Services are provided at the parent's work site	
Parent is not present at work site	
Provider and children are not related by blood, marriage, and/or adoption	
Children are not from provider's immediate family; provider is not parent/guardian or custodian of children	
Children are not from one family (siblings)	
Services are provided in a non-residential setting	
Services are not provided in provider's/licensee's home	
Services are not provided in child's home	
Services can be provided in a private facility	
Services can be provided in a public facility	✓
Services can be provided for profit	
Services can be provided not for profit	
Services can be provided for payment or compensation	✓
Data notes: N/A	

EXEMPTIONS FROM LICENSING	
State has defined types of programs that are exempt from licensing	No
Characteristics of programs that are exempt from licensing:	
Maximum number of children in care to be exempt	N/A
Number of hours child care services are provided to be exempt	4 or fewer hours per day
Services are part-day	✓
Services are provided irregularly/occasionally	
Program is a nursery school or preschool program	✓
Program is a kindergarten program	✓
Program is a Head Start program	
Services are provided by a relative of the children in care	
<i>State definition of "relative":</i> N/A	
Services are provided by parent, guardian, or custodian of the children in care	
Services are provided at no cost to the parents	
Services are provided with no compensation to the provider	
Program is a club (Boys and Girls Club, etc.)	
Program is a day camp (summer, seasonal, etc.)	✓
Services are for school-age children	
Program is a recreation program	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Program is instructional classes for children	
Services are provided by a religious organization	
Services are provided during religious services	
Program offers religious instruction	
Services are provided in a facility where the parent is on the premises and accessible (not for employment)	✓
• Casino	
• Resort	
• Conference Center	
• Shopping mall	
• Bowling alley	
• Health club	
<i>Other programs where parents are on the premises: Child care facilities established in connection with a religious institution, a business, or recreation center, in which children are provided care for brief periods of time, while parents are on the premises.</i>	
Services are "drop-in" care	
Services are provided by a preschool program approved by the state department of education	✓
Program is a preschool program operated by a public school or system	✓
Program is a preschool program operated by a private school or system	✓
Services provided by a public prekindergarten program	
Services provided on a military installation/base	
Facility is operated by a unit of local, state, or federal government	
Facility is operated by a college/university	
<i>Other exemptions:</i>	
<ul style="list-style-type: none"> • Summer schools or classes for religious instruction conducted by churches during summer months known as Vacation Bible Schools, for periods not to exceed 4 weeks during a 12 month period. • Preschool, kindergarten and school age programs operated independently for no more than 4 hours per day and such preschool or kindergarten programs which operate 2 schedules of no more than 4 hours each with each session admitting different children. • Any public or private school that provides regular and thorough instruction through at least the 6th grade in the subjects prescribed for the schools of the State, in a manner suitable to children of the same age and stage of advancement, and that reports to the State Board of Education. This exclusion shall include all programs operated by such schools and shall also include preschool education programs for handicapped persons. 	
Data notes: N/A	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

CENTER STAFF REQUIREMENTS

[↑](#)

STAFF ROLES ↑		
Role	Role Included in Regulations	State's Role Name
Director	Yes	Program director
Master teacher	No	N/A
Teacher	Yes	Caregiver
Assistant teacher	Yes	Assistant caregiver
Aide	No	N/A

[↑](#)

AGE AND HIGH SCHOOL DIPLOMA REQUIREMENTS			
Role	Minimum Age Requirement	Other Age Requirements	High School Diploma or GED Required
Director	21	N/A	HS diploma required
Master teacher	N/A	N/A	N/A
Teacher	18	N/A	HS diploma or GED required
Assistant teacher	16	N/A	Not required
Aide	N/A	N/A	N/A

Additional requirements: State also has requirements for chief administrator who can fill the director role if qualified.

[↑](#)

OTHER ROLES IN REGULATIONS			
Role	Included in Regulations	Minimum Age Requirement	Other Requirements
Substitute	✓	N/A	Must meet qualifications of position filling, if work 2 or more months continuously
Volunteer	✓	N/A	not specified
<i>Other roles:</i> Driver		N/A	N/A

Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Delaware

HIRING POLICIES ↑		
State requirements on reference checks	Staff	Director
References are required when hiring center staff	✓	✓
References must be from certain people		
<ul style="list-style-type: none"> • Non-relative • Professional acquaintance • Previous employer 		
Type of references required (written, verbal, or both)		
<i>Additional requirements: N/A</i>		

STAFF HEALTH REQUIREMENTS ↑	
Center facility records must include health reports on staff	✓
Center staff required to have a physical exam or to provide health statement from a physician	Yes
<ul style="list-style-type: none"> • Required at hiring • Required annually or at another time interval • Required for staff having contact with children • Required for staff having contact with food 	✓
Center staff required to have tuberculosis screening	Yes
<ul style="list-style-type: none"> • Required at hiring • Required annually or at another time interval • Required for staff having contact with children • Required for staff having contact with food 	✓
Center staff required to provide proof of immunizations	No
<ul style="list-style-type: none"> • Required at hiring • Required annually or at another time interval • Required for staff having contact with children • Required for staff having contact with food 	
Center staff must meet additional requirements regarding their health	Yes
Center staff required to provide proof of suitability to provide care to children	✓
Center staff required to have a drug, alcohol, and/or substance screening	
<i>Additional requirements: A Center shall not employ or retain any person as an employee or volunteer with any emotional or physical condition or behavior which would impair his/her ability to care for children.</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

BACKGROUND CHECKS ↑	
State requires check of criminal history records for center staff	No
• State criminal history record check required	
• Federal criminal history record check required	
• Required for all center staff	
• Required for center staff having contact with children	
• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)	
• Required for volunteers	
• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)	
State requires check of child abuse and neglect registry for center staff	No
• Required for all center staff	
• Required for center staff having contact with children	
• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)	
• Required for volunteers	
• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)	
State requires checks of fingerprint records for center staff	No
• State fingerprint record check required	
• Federal fingerprint record check required	
• Required for all center staff	
• Required for center staff having contact with children	
• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)	
• Required for volunteers	
• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)	
State requires checks of the sex offender registry	No
State requires center staff to sign a statement about criminal status	✓
<p><i>Additional requirements:</i> Personnel files must include a statement signed by the employee or volunteer stating the employee's status relative to conviction, current indictment or involvement in any criminal activity involving violence against a person, child abuse or neglect; possession, sale or distribution of illegal drugs; sexual misconduct; gross irresponsibility or disregard for the safety of others; or serious violations of accepted standards of honesty or ethical behavior.</p> <p>NARA and NCCIC received information after data analysis was complete that Delaware has a separate set of regulations on background checks. This error will be corrected when data are updated in the future.</p>	

Key:

✓ = Yes

↑ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

ORIENTATION TRAINING ↑	
Center staff required to complete orientation training	Yes
Required orientation training is about the facility's policies and procedures	✓
Required orientation training is about state's licensing regulations	✓
License applicant required to complete orientation training during the application process	
Licensee required to complete orientation training	
Only center director required to complete orientation training	
Center staff working directly with children required to complete orientation training	
Orientation training can count toward ongoing hour requirements for the first year of employment	
Center must develop and/or provide orientation training to new employees and volunteers	✓
Orientation training is developed and delivered by the licensing agency	
<p><i>Required content for orientation training:</i></p> <p>A Center shall document that each new employee has been given an orientation training session including:</p> <p>A. Emergency and evacuation procedures;</p> <p>B. Center policies including discipline, health care, child care, sanitation procedures and release of children;</p> <p>C. Center personnel and administrative policies;</p> <p>D. Child abuse and neglect law and reporting requirements;</p> <p>E. Recognition of the symptoms of childhood illnesses, child abuse, sexual abuse and neglect;</p> <p>F. Title VI Requirements; and</p> <p>G. Applicable licensing requirements.</p> <p>A Center shall ensure that orientation for all substitutes and volunteers includes instruction in the following:</p> <p>A. Responsibilities of their particular functions;</p> <p>B. Emergency and evacuation procedures; and</p> <p>C. Center policies including discipline, child care, sanitation procedures and release of children.</p>	
<i>Additional requirements: N/A</i>	

HEALTH AND SAFETY TRAINING ↑	
Center staff required to complete first aid training	Yes
Current certification in first aid training required	✓
First aid training must be for the care of infants and/or children	
Center staff working directly with children required to complete first aid training	
At least one person on duty required to complete first aid training	✓

<p>Key:</p> <p>✓ = Yes</p> <p>↑ = Click to go back to top</p> <p>N/A = Not Applicable/Not Addressed</p>	<p>NARA = National Association for Regulatory Administration</p> <p>NCCIC = National Child Care Information and Technical Assistance Center</p> <p>NRC = National Resource Center for Health and Safety in Child Care and Early Education</p>
--	---

2005 Child Care Licensing Study Delaware

At least one person for each group of children required to complete first aid training	
Center staff required to complete CPR training	Yes
Current certification in CPR training required	✓
CPR training must be for the care of infants and/or children	✓
Center staff working directly with children required to complete CPR training	
At least one person on duty required to complete CPR training	✓
At least one person for each group of children required to complete CPR training	
Center staff required to complete fire safety training	No
Fire safety training must be taught by a fire prevention professional	
Current certification in fire safety training required	
All center staff required to complete fire safety training	
Other types of health and safety training required	
Hand washing techniques and indications for hand washing	
Sudden Infant Death Syndrome prevention	
Lifeguard training	
Water safety	
Prevention of spread of HIV/AIDS and blood borne pathogens	
Care of sick children	
Prevention of spread of communicable disease/universal precautions	
Administration of medication	
<i>Additional health and safety training:</i> Training on the recognition of the symptoms of childhood illnesses, child abuse, sexual abuse and neglect is required in orientation. A Center shall have a written plan for the routine and emergency health care of children including procedures to be followed in case of illness and plans for accessing emergency services. Each staff member shall receive a copy of this plan and shall be trained in its implementation during staff orientation.	

ONGOING TRAINING ↑	
Ongoing training required for directors	Yes
Number of hours required annually	15
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other:</i> N/A	
Ongoing training required for master teachers	No
Number of hours required annually	
Number of hours required bi-annually	
Number of hours averaged over two years	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Number of credit hours	
<i>Other: N/A</i>	
Ongoing training required for teachers	Yes
Number of hours required annually	15
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
Ongoing training required for assistant teachers	Yes
Number of hours required annually	15
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
Ongoing training required for aides	No
Number of hours required annually	
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
Ongoing training hours required in specific content areas for center directors	Yes
<i>Content of ongoing training hours:</i> Working with children and improving job performance.	
Ongoing training hours required in specific content areas for teaching staff	Yes
<i>Content of ongoing training hours:</i> Working with children and improving job performance.	
Types of training accepted/approved for ongoing training hours are specified	No
Job orientation	
College credit hours	
Non-credit coursework	
Training provided by organizations approved by state training approval system	
Training provided by organizations licensed or certified professionally competent in the training topic	
<i>Other: N/A</i>	
Delivery methods accepted/approved for ongoing training hours are specified	No
Adult education courses	
Training provided by an approved or accredited secondary institution/vocational school	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Training provided by an approved or accredited institution of higher education	
Audio-visual materials/videos/reading materials	
Conference workshops	
Community-based workshops	
Distance learning methods (Internet, video conferences, etc.)	
In-service training delivered by center director	
<i>Other: N/A</i>	

CHILD-STAFF RATIOS AND GROUP SIZE

CHILD-STAFF RATIOS AND GROUP SIZE BY AGE OF CHILDREN		
Age of Children	Child-Staff Ratio	Group Size
6 weeks	4:1	Not regulated
9 months	4:1	Not regulated
18 months	7:1	Not regulated
27 months	10:1	Not regulated
3 years	12:1	Not regulated
4 years	15:1	Not regulated
5 years	25:1	Not regulated
6 years	25:1	Not regulated
7 years	25:1	Not regulated
8–9 years	25:1	Not regulated
10 years and older	25:1	Not regulated
<p><i>Additional requirements:</i> A Center licensed before the effective date of these requirements shall have 2 calendar years from the effective date to achieve compliance with staff-child ratios.</p>		

MIXED-AGE GROUPS	
State permits mixed-age groupings of children	Yes
<p><i>Child-staff ratio requirements for mixed-age groups:</i> A Center shall ensure that for mixed age groups with children over 24 months of age, the staff-child ratio shall be that required for the age group with the largest number of children present in the group.</p> <p>A Center shall ensure that for mixed age groups with children under 24 months of age, the staff-child ratio shall be that for the age of the youngest child present.</p>	
<p><i>Group size requirements for mixed-age groups:</i> N/A</p>	

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

Additional requirements: During times when children are normally arriving and leaving, the Center shall not be required to maintain segregation of age groups but shall show evidence of an organized approach to the supervision of and accountability for children.

ADDITIONAL REQUIREMENTS ↑	
State has a definition for "group"	No
<i>Text of definition:</i> N/A	
State requires that each group of children has a designated space—either a separate room or delineated space in a large room	
State requirements on legally exceeding limits	
Centers allowed legally to exceed licensed capacity	
<i>Conditions:</i> N/A	
Centers allowed legally to exceed required child-staff ratios	
<i>Conditions:</i> N/A	
Centers allowed legally to exceed required group size	✓
<i>Conditions:</i> During times when children are normally arriving and leaving, the Center shall not be required to maintain segregation of age groups but shall show evidence of an organized approach to the supervision of and accountability for children.	
State has requirements for the supervision of children based on the size of the center	No
State has requirements for child-staff ratios based on the size of the center	
State has requirements for group size based on the size of the center	
<i>Additional requirements:</i> N/A	

SUPERVISION OF CHILDREN [↑](#)

GENERAL SUPERVISION REQUIREMENTS	
State has requirements for staff supervising children	Yes
Staff must be free of other duties	
Staff must be alert/awake	
Staff must be able to see children at all times	
Staff must be able to hear children at all times	
State has requirements related to supervision of children during emergencies	✓
State has requirements related to supervision and the use of substitutes for staff	
Centers are allowed to use video surveillance cameras or electronic monitors in lieu of direct supervision	
State has requirements related to the use of video surveillance cameras for parents to view their children while at the center	

Key:

✓ = Yes

[↑](#) = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

Additional requirements: Center shall provide appropriate care and supervision of children at all times. Children at the Center shall not be left unattended at any time.

SUPERVISION OF CHILDREN DURING NAPTIME	
State has requirements for the supervision of children during naptime	Yes
Staff person must be present in room where children are napping	✓
Staff must be able to see children	
Staff must be able to hear children	
State has requirements for the supervision of children during naptime that are delineated by the age of the child	
• Infant and toddler	
• Preschool	
• School-age	
Staff person supervising during naptime must be free of other duties	
Center must have written supervision plan for naptime	
State has specific child-staff ratio requirements for naptime	Yes
<i>Requirements:</i> A Center shall ensure that during nap times, at least one-half of the normal staff complement shall be present with the children.	
State has specific group size requirements for naptime	No
<i>Requirements:</i> N/A	
<i>Additional requirements:</i> N/A	

SUPERVISION OF CHILDREN DURING EVENING/OVERNIGHT CARE (see also Specialized Care – Evening/Overnight Care)	
State has requirements for the supervision of children during evening/overnight care	Yes
Staff person must be present in room where children are sleeping	
Staff must be able to see sleeping children	
Staff must be able to hear sleeping children	
Staff person supervising sleeping children must be free of other duties	✓
Staff must be awake	Awake at all times
Center must have written supervision plan for evening/overnight care	

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

State has specific child-staff ratio requirements for evening/overnight care	No
<p><i>Requirements:</i> A Center providing night care shall ensure that when all children are sleeping at least one-half of the required staff complement shall be present with the children. A Center providing night care shall have at least 2 staff present when 4 or more children are present.</p> <p>A. When only one staff member is present with the children, the Center shall have emergency procedures providing immediate access to emergency service and additional staff available at the Center within 1 minute of being contacted.</p> <p>B. When only 1 staff member is present with the children, the staff member shall have no other responsibilities than care giving during that time.</p>	
State has specific group size requirements for evening/overnight care	No
<i>Requirements:</i> N/A	
<i>Additional requirements:</i> N/A	

SUPERVISION OF CHILDREN DURING OUTDOOR PLAY ↑	
State has requirements for the supervision of children during outdoor play	No
Staff person must be present outdoors with children	
Staff must be able to see children playing outdoors	
Staff must be able to hear children playing outdoors	
Center must have written supervision plan for outdoor play	
State has specific child-staff ratio requirements for outdoor play	No
<i>Requirements:</i> N/A	
State has specific group size requirements for outdoor play	No
<i>Requirements:</i> N/A	
<i>Additional requirements:</i> N/A	

SUPERVISION OF CHILDREN DURING LARGE GROUP ACTIVITIES ↑	
State has requirements for the supervision of children during large group activities	No
Staff person must be present with children during large group activities	
Staff must be able to see children during large group activities	
Staff must be able to hear children during large group activities	
Center must have written supervision plan for large group activities	
State has specific child-staff ratio requirements for large group activities	No
<i>Requirements:</i> N/A	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

State has specific group size requirements for large group activities	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN SWIMMING/PARTICIPATING IN WATER ACTIVITIES ↑	
State has requirements for the supervision of children when swimming or participating in water activities	No
Staff person must be present with children when swimming or participating in water activities	
Staff must be able to see children	
Staff must be able to hear children	
Written permission from parents required for swimming and water activities	
Center must have written supervision plan for swimming and water activities	
State has specific child-staff ratio requirements for swimming and water activities	No
<i>Requirements: N/A</i>	
State has specific group size requirements for swimming and water activities	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN TRANSPORTED IN VEHICLES (see also Facility Requirements – Transportation) ↑	
State has requirements for the supervision of children when transported in a vehicle	Yes
Children must not be left unattended in a vehicle	✓
Staff must supervise children when they board and exit a vehicle	✓
Attendance record of children must be kept	
Once vehicle is unloaded, additional checks for children remaining on board are conducted	
Staff or driver must ensure that children are received by a parent or other designated person	
Driver is counted in child-staff ratio	
Written permission from parents required for transporting children	✓
Emergency contact information for children taken on vehicle	
Center must have written supervision plan for transporting children in a vehicle	
State has specific child-staff ratio requirements for transporting children in a vehicle	No
<i>Requirements: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

State has specific group size requirements for transporting children in a vehicle	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN DURING FIELD TRIPS													
State has requirements for the supervision of children during field trips	Yes												
Attendance record kept of children on field trip	✓												
Additional staff/adults (volunteers, parents, driver) needed for field trips under certain conditions													
Written permission from parents required for field trips													
Emergency contact information for children taken on field trip	✓												
Children are required to wear name tags or other identification	✓												
Center must have written supervision plan for field trips													
State has specific child-staff ratio requirements for field trips	Yes												
<p><i>Requirements: During routine program outings in close proximity to the Center, a Center shall have a minimum of 2 caregivers or other adults with staff-child ratios maintained in accordance with Requirement 92 [classroom ratios].</i></p> <p>During field trips, the staff-child ratios shall be according to the chart below:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">0 - 23 months</td> <td style="width: 50%;">2: 1</td> </tr> <tr> <td>2 years</td> <td>6: 1</td> </tr> <tr> <td>3 years</td> <td>8: 1</td> </tr> <tr> <td>4 years</td> <td>9: 1</td> </tr> <tr> <td>5 years</td> <td>11: 1</td> </tr> <tr> <td>6 years and older</td> <td>15: 1</td> </tr> </table>		0 - 23 months	2: 1	2 years	6: 1	3 years	8: 1	4 years	9: 1	5 years	11: 1	6 years and older	15: 1
0 - 23 months	2: 1												
2 years	6: 1												
3 years	8: 1												
4 years	9: 1												
5 years	11: 1												
6 years and older	15: 1												
State has specific group size requirements for field trips	No												
<i>Requirements: N/A</i>													
<i>Additional requirements: N/A</i>													

CARE OF CHILDREN

AGE DEFINITIONS	
Definition of "infant"	
<i>Text of definition: "Infant" is defined as a child younger than 12 months of age.</i>	
Definition of "toddler"	
<i>Text of definition: "Toddler" is defined as a child between the ages of 12 and 24 months of age.</i>	

Key: ✓ = Yes ⬆ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Delaware

Definition of "preschool-age"
<i>Text of definition:</i> "Preschool child" is defined as a child 2 through 4 years of age.
Definition of "school-age"
<i>Text of definition:</i> "School-aged child" is defined as a child 5 years of age or older in a public or private school.

CHILDREN'S HEALTH REQUIREMENTS ↑	
State requires children to have a physical exam to enroll in a center	Yes
Center must keep records of children's physical exams	✓
Health records must be provided to the center within a specific time frame after a child's enrollment	✓
State requires children to have immunizations to enroll in a center	Yes
Immunization records must be provided to the center within a specific time frame after a child's enrollment	✓
Parents/guardians can provide a written statement that they do not wish to have children immunized	✓
Health care professional can provide a written statement that children are exempt from immunization requirements for medical reasons	
Center can exclude children from attendance until immunization records or exemption statements are provided	✓
Center can accept children on a conditional basis if not all immunizations are complete	
Center can refuse to enroll children of parents who do not wish to have their children immunized	
<i>Additional requirements:</i> N/A	
Children are required to have a blood lead level screening to enroll in a center	
Center must keep emergency contact information in children's records	✓
<i>Additional requirements:</i> N/A	

NUTRITION ↑	
State has requirements about nutrition and meals/snacks for children	Yes
State has requirements about the nutritional content of meals/snacks served to children	✓
State has requirements about the number or time interval between the delivery of meals/snacks served to children	✓
Center must post a menu of meals/snacks served to children	✓
Center must provide all meals/snacks for children	
Parents/guardians can provide food for their own children on a regular basis	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Parents/guardians can bring food for all children for special occasions	
Center must provide supplemental food (to what parents provide) to meet nutritional content requirements	✓
State has requirements about feeding infants	✓
<i>Additional requirements: N/A</i>	

BEHAVIOR GUIDANCE AND DISCIPLINE ↑	
State has requirements regarding behavior guidance and/or disciplining children	Yes
Specific forms of discipline/behavior guidance that centers ARE ALLOWED to use are in regulations	Yes
<ul style="list-style-type: none"> • Supervised separation from the group 	✓
<ul style="list-style-type: none"> • Physical/corporal punishment <i>(Note: ✓ = state allows or it is not prohibited/addressed in regulations)</i>	
<i>Other forms of discipline allowed: N/A</i>	
Specific forms of discipline/behavior guidance that centers ARE NOT ALLOWED to use are in regulations	Yes
<ul style="list-style-type: none"> • Denial of food/food-related punishment 	✓
<ul style="list-style-type: none"> • Derogatory remarks 	
<ul style="list-style-type: none"> • Abusive language 	✓
<ul style="list-style-type: none"> • Yelling or shouting/screaming 	
<ul style="list-style-type: none"> • Physical punishment 	✓
<ul style="list-style-type: none"> • Forced napping/no nap/rest-related 	
<ul style="list-style-type: none"> • Physical/mechanical restraint 	
<ul style="list-style-type: none"> • Locked time-out room, closet, or dark room 	
<ul style="list-style-type: none"> • Punishment for toileting accident/toileting-related punishment 	✓
<ul style="list-style-type: none"> • Putting something in child's mouth 	
<ul style="list-style-type: none"> • Discipline/punishment by another child 	
<i>Other forms of discipline not allowed: N/A</i>	
Center must have written policies on discipline and behavior guidance practices	✓

PROGRAM AND ACTIVITIES ↑	
Center must have a written daily schedule of activities	Yes
Center must post daily schedule	
Center must provide specific activities for children	Yes
Regular meal/snack times	
Nap or rest period	✓
Toileting and washing/hand washing	
Outdoor play	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Indoor play	✓
Child-initiated activities	
Staff-initiated activities	
Individual activities	✓
Group activities	✓
• Large group activities	
• Small group activities	
Active play	✓
Quiet play	✓
Free play	✓
Creative expression	
Gross motor activities	
Fine motor activities	
<i>Other activities: N/A</i>	
Developmental needs of children must be addressed in activities	Yes
Area of Children's Development	Must Be Addressed in Activities
Regulations List Specific Activities	
Social development	✓
Emotional development	✓
Cognitive/intellectual development	✓
Physical development	✓
Language/literacy development	✓
Cultural development	
<i>Other areas of development: N/A</i>	
State has requirements for the specific types of equipment/materials a center must have for children	No
Books and other literacy materials	
• Number of books required	
<i>Additional requirements about books: N/A</i>	
Art supplies/creative activities	
Blocks/construction materials	
Sensory materials	
Fine motor manipulatives	
Gross motor equipment (indoor and/or outdoor)	
Dramatic play/pretend	
Science/experimental/math (counting/sorting)	
Technology/computers	
Music	
<i>Other types of equipment required: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Additional requirements: N/A

PARENT INVOLVEMENT	
State has requirements regarding parent involvement	Yes
Center must encourage parent involvement	
Center must provide opportunities for parent involvement	✓
<i>Additional requirements: N/A</i>	
State has requirements about parents' access to the center	Yes
Center must provide access to parents at all times; no prior notice needed	✓
Parents can have unsupervised access to all children or the whole facility	
Parents can have unsupervised access only to their own children	
Parents can have supervised access to all children	
State has requirements about the center's communication with parents	Yes
Center must provide written copies of policies and procedures to parents	✓
Center must keep logs of children's care and communicate with parents	✓
Center must hold regularly scheduled meetings with parents	✓
Center must have a resource area for parents	
<i>Additional requirements: Log of infant's food intake and record of daily activities required. Center must have general policies on communicating with parents on child's progress, etc.</i>	

SPECIALIZED CARE – INFANT AND TODDLER	
State has requirements that specifically address the care of infants and/or toddlers	Yes
State has requirements on the supervision of infants and/or toddlers	✓
<ul style="list-style-type: none"> • Each infant must have a primary caregiver 	
State has requirements for staff working with infants and/or toddlers	
<i>Staff requirements: N/A</i>	
State has requirements on program/activities specifically for infants and/or toddlers	✓
State has requirements on equipment/materials specifically for infants and/or toddlers	✓
State has requirements for the facility related to the care of infants and/or toddlers	✓
State has requirements on reducing the risk of Sudden Infant Death Syndrome (SIDS)	
Infants must be placed on their backs to sleep	
Physicians can authorize a different sleep position for infants	

Key: ✓ = Yes ⬆ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Delaware

Parents can authorize a different sleep position for infants	
Soft bedding/materials must not be used in cribs	
<i>Additional requirements on SIDS prevention: N/A</i>	

SPECIALIZED CARE – SCHOOL-AGE ↑	
State has requirements that specifically address the care of school-age children	Yes
State has requirements on the supervision of school-age children	
State has requirements for staff working with school-age children	✓
<p><i>Staff requirements: A Center providing school-age care shall have staff qualified to work with the age group served by the Center.</i></p> <p>A. In relation to requirements for program directors and caregivers, credit hours in recreation, physical education or elementary education shall be accepted as meeting the educational credit hour requirements.</p> <p>B. Other qualifying experience and training appropriate to school-age children shall be accepted as approved by the Department.</p>	
State has requirements on program/activities specifically for school-age children	✓
State has requirements on equipment/materials specifically for school-age children	
State has requirements for the facility related to the care of school-age children	✓

SPECIALIZED CARE – MILDLY ILL CHILDREN (see also Care of Mildly Ill Children) ↑	
State has requirements that specifically address the care of children who are mildly ill	Yes
State has requirements on the supervision of mildly ill children	✓
State has requirements on program/activities specifically for mildly ill children	✓
State has requirements on equipment/materials specifically for mildly ill children	✓
State has requirements for the facility related to the care of mildly ill children	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

SPECIALIZED CARE – EVENING/OVERNIGHT CARE (see also Supervision of Children During Evening/Overnight Care) ↑	
State has requirements that specifically address the care of children during evening/overnight hours	Yes
State has requirements on program/activities specifically for the care of children during evening/overnight hours	✓
State has requirements on equipment/materials specifically for the care of children during evening/overnight hours	✓
State has requirements for the facility related to the care of children during evening/overnight hours	✓

SPECIALIZED CARE – DROP-IN CARE ↑	
State has requirements that specifically address the care of children in drop-in programs	Yes
State has requirements on the supervision of children in drop-in programs	
State has requirements on program/activities specifically for children in drop-in programs	✓
State has requirements for the facility related to the care of children in drop-in programs	
<i>Additional requirements on drop-in care: State has a separate section of regulations for drop-in programs.</i>	

FACILITY REQUIREMENTS

ENVIRONMENT ↑	
State has requirements about environmental tests of the facility	Yes ↑
Requires lead tests	Required, timeframe not specified
Requires asbestos tests	
Requires radon tests	
State has requirements about environmental inspections	No
Requires fire inspections	
Requires health inspections	
Requires building code inspections	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

Additional requirements: The Center shall have written certification of compliance from the appropriate regulatory bodies governing zoning, building construction and safety, sanitation and fire safety. The Department is authorized to request the appropriate State and local fire, health and building officials to conduct inspections and examinations of a Center to determine compliance with State and local ordinances, codes and regulations with reports submitted to the Department.

SQUARE FOOTAGE	
Number of square feet of indoor space per child	35 square feet
Total amount of square feet for area	N/A
<i>Additional requirements:</i> N/A	
Number of square feet of outdoor space per child	50 square feet
Total amount of square feet for area	N/A
<i>Additional requirements:</i> When a center can demonstrate that the outdoor space requirement cannot be met, the center must provide a minimum of 700 square feet of open, accessible indoor play space suitable for large muscle activity.	
Number of square feet per child, based on age of child	
Per infant	N/A
Per toddler	N/A
Per preschool-age child	N/A
Per school-age child	N/A
<i>Additional requirements:</i> N/A	

CONDITION OF FACILITY AND EQUIPMENT	
State has requirements on the condition of the indoor area of the building/facility	✓
State has requirements on the condition of the outdoor area of the building/facility	✓
State has requirements on the condition of indoor equipment	
State has requirements for child care centers on the condition of outdoor equipment	✓
State has requirements for child care centers on the condition of materials and toys for children	✓

SAFETY OF FACILITY AND EQUIPMENT	
State has requirements on the safety of indoor equipment	
State has requirements on the safety of outdoor equipment	✓
State has requirements on the surfaces under indoor equipment	
State has requirements on the surfaces under outdoor equipment	✓

Key: ✓ = Yes ⬆ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Delaware

<i>Details on state requirements on surfaces under equipment: A Center shall ensure that the surface of the outdoor play area beneath and in the fall zones of climbing equipment, slides, swings and similar equipment, shall be of approved resilient material which absorbs falls.</i>	
State has requirements on sleeping equipment	✓
State requires equipment to be free of components that can pinch, shear, or crush body tissues	✓

OUTDOOR SPACE ↑	
State requires outdoor space is enclosed/has a fence	No
<i>Required height for fence: N/A</i>	
State has requirements on swimming pools	✓
State has requirements to protect children from bodies of water (ponds, lakes, rivers, etc.)	✓
State has requirements about alternatives to outdoor space	✓

FIRE SAFETY ↑	
State has requirements on fire safety in child care centers	No
Centers are required to have an evacuation plan for fires	
Centers must conduct fire drills	
<i>Time interval for fire drills: N/A</i>	
<i>Additional requirements: N/A</i>	

GENERAL EMERGENCY PLANS ↑	
Center must have a general emergency plan for all emergencies	No
Center must have a general evacuation plan for all emergencies	✓
State requires centers to conduct drills for all emergencies	✓
<i>Time interval between drills: monthly</i>	

EMERGENCY PREPAREDNESS ↑	
State has requirements on emergency preparedness	No
Centers must have emergency plans/procedures for natural disasters (tornados, hurricanes, earthquakes, other weather conditions)	
Centers must have emergency plans/procedures for utility-related problems (blackouts, etc.)	
Centers must have emergency plans/procedures for acts of terrorism	
Centers must perform drills of their emergency preparedness procedures (other than fire)	
<i>Additional requirements: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

SECURITY ↑	
Centers must have a procedure for accepting children when they enter the center and the release of children when they leave	✓
Centers must have a procedure for signing children in and out when they enter and exit the facility	
Centers must keep daily attendance records of children	✓
Centers must have policies on the monitoring of visitors	
Centers must have security/surveillance cameras	
<i>Additional requirements: N/A</i>	

TRANSPORTATION (see also Supervision of Children Transported in Vehicles) ↑	
State has requirements on transporting children in vehicles	Yes
State has requirements about the condition of the vehicle	✓
State has requirements about emergency equipment needed in the vehicle	✓
States has requirements about seating in the vehicle	
State has requirements about vehicle safety restraints for children	
<ul style="list-style-type: none"> • State has requirements about seat belts for children • State has requirements about car seats/child restraint systems 	
State has requirements about the driver of the vehicle	
First aid kit must be kept in the vehicle	✓
<i>Additional requirements: A center which provides transportation for children shall ensure that the vehicle and operator of a vehicle used to transport children are in compliance with all applicable State and local laws.</i>	

LIABILITY INSURANCE ↑	
State requires centers to have liability insurance	Yes
General liability insurance required	Yes
<i>Amount of insurance required: A Center shall carry insurance covering fire and liability as protection for children in care.</i>	
Professional liability insurance required	No
<i>Amount of insurance required: N/A</i>	
Automobile insurance required	Yes
<i>Amount of insurance required: A center shall ensure that any vehicle authorized for use in transporting children in care by any of the center's staff on the center's business shall have insurance which covers liability.</i>	
Medical payment insurance required	No
<i>Amount of insurance required: N/A</i>	
<i>Other types of insurance required: N/A</i>	

Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Delaware

Additional requirements: N/A

ADMINISTRATION OF MEDICATION [↑](#)

State has requirements on the administration of medication to children	Yes
Centers must obtain permission from parent/guardian to administer medication to a child	✓
Center must obtain written instructions from the parent/guardian or physician on how to administer the medication <i>(Note: "Yes" response can include the instructions on a prescription or medicine container)</i>	✓
Center must maintain records of medications administered to children	✓
<i>Additional requirements: N/A</i>	

MEDICAL PROCEDURES [↑](#)

State has requirements on performing medical procedures on children	No
Centers must obtain permission from parent/guardian to perform a medical procedure on a child	
Centers must obtain written instructions from the parent/guardian or physician on how to perform the medical procedure	
Center must maintain records of medical procedures performed on children	
<i>Additional requirements: N/A</i>	

CARE OF MILDLY ILL CHILDREN (see also [Specialized Care – Mildly Ill Children](#)) [↑](#)

State has requirements on the care of mildly ill children	Yes
Centers can admit a child who is mildly ill	
Centers can exclude a child who is mildly ill	✓
<i>Additional requirements: Center shall not permit a child who has symptoms of illness specified below to be admitted to the center or remain at the center unless written documentation from a licensed physician, or verbal with written follow-up, states the child has been diagnosed and poses no serious health risk to the child or to other children.</i>	

INCIDENT REPORTING [↑](#)

Centers must report to the licensing agency all serious injuries that occur to children in the program	✓
Centers must keep a record of all serious injuries that occur to children in the program	✓
Centers must report to the licensing agency all deaths that occur to children in the program	✓

Key:

✓ = Yes

↑ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Delaware

Additional requirements: Center shall report by telephone to the Department within 24 hours any of the following circumstances: Any accident, injury or illness occurring while a child is in care at the center which results in death or inpatient or outpatient hospitalization. The verbal report shall be followed by a written report on a form provided by the Department. A center shall have an on-site file for each child including an injury and illness record that contains copies of reports submitted to the Department.

ADDITIONAL HEALTH REQUIREMENTS	
↑	
Centers must have a health consultant	✓
Centers must have a first aid kit	✓
• Requirements specify items that must be in the first aid kit	✓
<i>Additional requirements:</i> N/A	

HAND WASHING	
↑	
State has requirements on hand washing for staff	Yes
State has requirements for centers that specify when staff must wash their hands	✓
• Center staff must wash their hands after toileting	✓
• Center staff must wash their hands after diapering a child	✓
• Center staff must wash their hands after toileting a child	✓
• Center staff must wash their hands before and/or after preparing, serving, or eating food	✓
• Center staff must wash their hands after attending to an ill child	✓
• Center staff must wash their hands after handling, feeding, or cleaning up after animals	✓
<i>Other times staff must wash their hands:</i> After coming into contact with blood, fecal matter, urine, vomit, nasal secretions or other body secretions; after cleaning.	
State has requirements on the location and/or amount of hand washing facilities for staff	✓
State has requirements on hand washing for children	Yes
State has requirements for centers that specify when children must wash their hands	✓
• Children must wash their hands after toileting	✓
• Children must wash their hands after diapering	✓
• Children must wash their hands before and/or after eating food	✓
• Children must wash their hands after handling animals	✓
<i>Other times children must wash their hands:</i> After coming into contact with blood, fecal matter, urine, vomit, nasal secretions or other body secretions; after cleaning.	
State has requirements on the location and/or amount of hand washing facilities for children	✓
<i>Additional requirements:</i> N/A	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Delaware

DIAPERING ↑	
State has requirements on diapering	Yes
State requirements specify when a staff person must change a child's diaper	✓
Staff person changing diaper must wear gloves	
State has requirements on discarding soiled diapers	✓
Diaper changing table and area must be sanitized after each use	✓
A sink must be available exclusively for the diapering area	✓
Diapering sink must not be used for food preparation	
<i>Requirements on proximity of sink to diapering area:</i> There shall be a separate hand washing sink convenient to the changing area.	
<i>Additional requirements:</i> N/A	

SMOKING POLICIES ↑	
State has requirements about smoking in centers	Yes
Smoking is not allowed in a child care center	
Smoking is not allowed on the grounds of a child care center	
Smoking is not allowed in the presence of children	✓
Smoking is not allowed in areas used for the care of children	✓
Smoking is not allowed in areas where food is prepared	✓
Smoking is not allowed in a vehicle while transporting children	
Smoking is allowed in a designated area	
<i>Additional requirements:</i> A center shall prohibit smoking in areas used by the children and in food preparation areas. A center shall ensure that no person smokes in the presence of children at the center.	

HAZARDOUS MATERIALS ↑	
State has requirements about the accessibility of hazardous supplies/materials	Yes
Hazardous supplies/materials must be kept out of the reach of children	✓
<i>Additional requirements:</i> N/A	

Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Delaware

FIREARMS	
State has requirements about the presence of firearms in the facility	No
Firearms are not allowed in child care centers	
Firearms are allowed in child care centers, but must be in a locked container or closet	
Firearms are allowed in child care centers, but ammunition must be separate from the firearm	
Center must notify parents of the presence of firearms in the facility	
<i>Additional requirements: N/A</i>	

ANIMALS IN FACILITY	
State has requirements about animals in the facility	Yes
Animals are allowed in child care centers	✓
Certain animals are prohibited in child care centers	
State has requirements about the care and health of animals in child care centers	✓
Centers must notify parents of the presence of animals	
<i>Additional requirements: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education