

# 2005 Child Care Licensing Study Iowa

## Data Profile for State Licensing Programs and Policies

Click on link to go to information on the state's licensing program:

- [State Licensing Agency](#)
- [Number of Licensed Facilities](#)
- [Licensing Staff](#)
- [Number of Licensing Staff](#)
- [Types of Inspections](#)
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- [Inspections and Monitoring](#)
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## STATE LICENSING AGENCY



LICENSING AGENCY CONTACT INFORMATION		
<b>Agency name:</b> Iowa Department of Human Services		
<b>Address:</b> 1305 East Walnut Street, 5 <sup>th</sup> floor		
<b>City:</b> Des Moines	<b>State:</b> IA	<b>Zip:</b> 50319-0114
<b>Phone:</b> 515-281-5657	<b>Toll Free:</b>	
<b>Fax:</b> 515-242-6036	<b>E-mail:</b>	
<b>Web site:</b> <a href="http://www.dhs.state.ia.us/dhs2005/dhs_homepage/children_family/licensing/licensing.html">www.dhs.state.ia.us/dhs2005/dhs_homepage/children_family/licensing/licensing.html</a>		

## NUMBER OF LICENSED FACILITIES



NUMBER OF LICENSED FACILITIES	
Child care centers	1,495
Small family child care homes	2,754
Large/group family child care homes	3,439
<i>Other types of licensed facilities:</i>	0
<b>Total number of licensed facilities</b>	<b>7,688</b>
<b>Data notes:</b>	

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LICENSED CAPACITY	
Child care centers	80,542
Small family child care homes	22,002
Large/group family child care homes	156,292
<i>Other types of licensed facilities:</i>	0
<b>Total licensed capacity</b>	<b>258,836</b>
<b>Data notes:</b> N/A	

## LICENSING STAFF



LICENSING LINE STAFF ASSIGNMENT	
<b>Line staff assignments to inspect child care facilities:</b>	
Assigned to inspect only child care centers	✓
Assigned to inspect only family child care homes	✓
Assigned to inspect both centers and family child care homes	
Assigned to inspect child care facilities and other human service programs for children	
Assigned to inspect child care facilities and other human service programs for children and/or adults	
Assignments vary by county or area of the state	
Assigned specifically to conduct complaint investigations	✓
<i>Other type of assignment:</i>	
<b>Data notes:</b>	

## NUMBER OF LICENSING STAFF



NUMBER OF LINE STAFF	
<b>Total number of full-time equivalent line staff</b>	<b>13</b>
<b>Data notes:</b>	

LINE STAFF ESTIMATED CASELOAD	
<b>Estimated caseload ratio (number of facilities per staff)</b>	<b>591:1</b>
<b>Data notes:</b> The caseload was calculated by NARA/NCCIC by dividing the total number of licensed programs by the total number of licensing line staff.	

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NUMBER OF SUPERVISORS	
Total number of full-time equivalent licensing supervisors	1
Data notes:	

## TYPES OF INSPECTIONS



Type of Inspection Conducted	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
<b>Prior to issuing a license</b>	✓		
• Announced	✓		
• Unannounced	✓		
Data notes:			
<b>License renewal</b>	✓		
• Announced	✓		
• Unannounced	✓		
Data notes:			
<b>Routine compliance</b>	✓		
• Announced	✓		
• Unannounced	✓		
Data notes:			

## FREQUENCY OF INSPECTIONS



FREQUENCY OF REQUIRED INSPECTION VISITS	
Type of Facility	Frequency of Inspection Visits
Child care centers	Once a year
Small family child care homes	Less than once every 3 years
Large/group family child care homes	Less than once every 3 years
<i>Other frequency of inspection:</i>	
Data notes:	

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## FREQUENCY OF LICENSING



LENGTH OF LICENSE	
Type of Facility	Length of License
Child care centers	2 years
Small family child care homes	2 years
Large/group family child care homes	2 years
<i>Other length of license:</i>	
<b>Data notes:</b>	

## INSPECTIONS AND MONITORING



FULL COMPLIANCE REVIEW	
Type of Facility	Frequency of Full Compliance Review
Child care centers	Once every 2 years
Small family child care homes	Less than once every 3 years
Large/group family child care homes	Less than once every 3 years
<b>Data notes:</b>	

ABBREVIATED COMPLIANCE FORM	
<i>(Note: An abbreviated compliance form is a tool used during inspections that has an abbreviated list of the requirements on it, not all requirements. Sometimes called an "indicator checklist.")</i>	
Abbreviated compliance form used for inspections	
Child care centers	Yes
<i>Use of form described:</i> complaints, unannounced visits that are not licensing renewal visits	
Small family child care homes	Yes
<i>Use of form described:</i> complaints	
Large/group family child care homes	Yes
<i>Use of form described:</i> complaints	
<b>Data notes:</b>	
State has policies on when to switch from abbreviated compliance review to a full compliance review	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes

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**Data notes:**

## DIFFERENTIAL MONITORING

*(Note: Differential monitoring is the frequency and/or depth of monitoring inspections that is based on an assessment of the level of compliance with regulations. May also be called "risk assessment monitoring.")*

### System of differential monitoring based on compliance records used for inspections

Child care centers	Yes
<i>System of assessing compliance and differential monitoring: Unannounced visits that are not licensing renewal visits.</i>	
Small family child care homes	No
<i>System of assessing compliance and differential monitoring:</i>	
Large/group family child care homes	No
<i>System of assessing compliance and differential monitoring:</i>	

**Data notes:**

## TECHNICAL ASSISTANCE AND CONSULTATION

### Technical assistance/consultation provided to help licensees achieve compliance with licensing regulations

Child care centers	Yes
Small family child care homes	No
Large/group family child care homes	No

### Technical assistance/consultation provided to help licensees move beyond minimum licensing regulations

Child care centers	Yes
Small family child care homes	No
Large/group family child care homes	No

**Data notes:**

Means of providing technical assistance/consultation	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
During all inspection visits			
• During application visits	✓		
• During routine inspection visits			
• During renewal inspection visits	✓		
On the telephone	✓		
As needed by licensee	✓		
<i>Other:</i>			

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<b>Referrals made to other agencies/organizations/individuals for technical assistance</b>	
Child care centers	✓
Small family child care homes	✓
Large/group family child care homes	✓
<i>Agencies, organizations, or individuals used for technical assistance referrals:</i> Centers are referred to achieve compliance and move beyond minimum thresholds. For health issues, centers are referred to nurse consultants in the Healthy Child Care Iowa program. For playgrounds, they are referred to Cooperative Extension. For financial issues, they are referred to the business practice project. For programming, they are referred to university/community college classes and Iowa AEYC. FCC homes are referred to child care resource & referral home consultants to understand requirements, help them achieve compliance, and move beyond minimums.	

<b>DATA AUTOMATION</b>	
Basic licensing data is automated	No
<b>Data notes:</b> N/A	
<b>Portable computers and inspection software used for inspections</b>	
Child care centers	No
Small family child care homes	No
Large/group family child care homes	No
<b>Data notes:</b>	
<i>Other tools used for inspections and monitoring:</i> For centers, licensing staff will have Tablets and inspection software by August 2005. Center licensing staff currently have light meters to assure adequate lighting in facilities.	Yes

## COMPLAINT INVESTIGATIONS



<b>INVESTIGATIONS</b>	
<b>Licensing agency conducts complaint investigations</b>	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes
<b>Data notes:</b>	
<b>State uses same staff who conduct inspections for initial licensure and routine compliance to conduct complaint investigations</b>	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes

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<b>State has separate staff who only work on complaint investigations</b>	
Child care centers	No
Small family child care homes	No
Large/group family child care homes	No
<b>State uses other complaint investigation staff</b>	
Child care centers	No
Small family child care homes	No
Large/group family child care homes	No
<i>Other complaint investigation staff described:</i>	
<b>Data notes:</b>	
<b>State investigates anonymous complaints</b>	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes
<b>Data notes:</b>	

<b>NUMBER OF COMPLAINTS</b>				
Number of Licensing Complaints	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes	Total
Number of licensing complaints filed	166	0	0	166
Number of substantiated licensing complaints	0	0	0	0
<b>Data notes:</b> Data on substantiated complaints is N/A.				
<i>Nature of licensing complaints:</i>				
<ol style="list-style-type: none"> <li>1. Staff-child ratios</li> <li>2. Amount and type of food</li> <li>3. Wet diapers/ clothing</li> <li>4. Inappropriate discipline or lack of positive guidance, i.e. staff yelling at children, jerking children around physically</li> <li>5. Incorrectly addressing biting in toddlers</li> </ol>				

<b>CHILD ABUSE AND NEGLECT</b>	
<b>Agencies that investigate child abuse and neglect complaints against child care centers and family child care homes</b>	
Licensing agency	
Protective services	✓
Specialized unit for child abuse and neglect	
<i>Other agency:</i>	
<b>Data notes:</b>	

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Number of child abuse and neglect complaints	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes	Total
Number of child abuse and neglect complaints filed	0	0	0	0
Number of substantiated child abuse and neglect complaints	0	0	0	0

**Data notes:** "Data not available" reported in all fields.

## ENFORCEMENT ACTIONS



USE OF ENFORCEMENT ACTIONS						
Enforcement Actions	Child Care Centers		Small Family Child Care Homes		Large/Group Family Child Care Homes	
	Used	Num.	Used	Num.	Used	Num.
Revocation of license	✓	0	✓	0	✓	0
Denial of license	✓	1	✓	0	✓	0
Immediate closure of facility	✓	0	✓	0	✓	0
Non-renewal of license		0		0		0
Probation		0		0		0
Conditional license	✓	160		0		0
Consent agreement		0		0		0
Civil fine		0		0		0
Criminal fine		0		0		0
Imprisonment		0		0		0
<i>Other enforcement actions:</i>		0		0		0

**Data notes:** "Data not available" reported in following number fields:  
 Revocation of license – small FCC, large FCC  
 Denial of license – small FCC, large FCC  
*Legal representation for licensing agency:* Attorney General's Office.

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## ACCESS TO LICENSING INFORMATION



LICENSING INFORMATION ON THE INTERNET	
Licensing inspection reports are available on the Internet for parent and public access	No, but state is planning to put inspection reports on the Internet
<b>Data notes:</b>	
Complaints against facilities are included in licensing reports on the Internet	N/A
<b>Data notes:</b>	

## LICENSING FEES



LICENSING FEES CHARGED			
Fees are charged for a license			
Child care centers	No		
Small family child care homes	No		
Large/group family child care homes	No		
<b>Data notes:</b>			
Type of Licensing Fee	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
Flat fee for all child care facilities			
Fee based on maximum number of children in facility			
<i>Other type of fee:</i> N/A			
<b>Data notes:</b> N/A			
Amount of Licensing Fee	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
Flat fee			
Fee based on maximum number of children in facility			
<i>Other type of fee:</i>			
<b>Data notes:</b>			

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## LICENSING STAFF REQUIREMENTS



LICENSING STAFF POSITION	
Name of licensing line staff position	Child Care Consultant

STAFF QUALIFICATIONS	
<b>Minimum entry-level qualifications for child care licensing line staff:</b>	
Master's degree	
Bachelor's degree	✓
Associate's degree	
College-level certification program or credential	
Some college education	
Certification program or credential (not college level)	
High school diploma or GED	
Experience working with children in the early care and education field	✓
No required educational qualifications	
<i>Other qualifications:</i>	
<b>Data notes:</b>	
<b>Content and experience requirements</b>	
Degrees and/or courses must be in early childhood education, child development, or a related field	No
<b>Data notes:</b>	
<i>Content areas or majors accepted:</i> Social work, psychology, family studies, human development, other related human services bachelor's degrees.	
Experience working in a setting with children required prior to working as a licenser	Yes
<b>Data notes:</b>	

STAFF TRAINING	
<b>Annual training requirements</b>	
Additional training required each year	No
<b>Data notes:</b>	
<i>Amount of required training:</i>	
<b>Topics covered in training:</b>	
Regulatory issues	
State's regulations	
Health and safety issues	
Identifying child abuse and neglect	

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State's licensing policies and procedures	
Fire safety	
Early childhood education/child development	
Adult development	
Business administration/management	
Supervision	
<i>Other training topics:</i>	
<b>Data notes:</b>	
<b>Sources of training for child care licensing line staff:</b>	
Licensing agency	✓
Community-based organization	
Local/state conferences	✓
National conferences	✓
Outside consultants	
College/university	
No sources of training	
Do not know	
<i>Other training sources:</i>	
<b>Data notes:</b>	

FUNDING TO SUPPORT LICENSING STAFF	
Sources of funding to hire and support child care licensing staff:	
General state funds	✓
Child Care and Development Fund (CCDF)	✓
Temporary Assistance for Needy Families (TANF)	
Social Services Block Grant (SSBG)	
<i>Other federal funds:</i>	
Private funds	
Licensing fees	
Do not know	
<i>Other funding sources:</i>	
<b>Data notes:</b>	

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## QUALITY INITIATIVES



<b>LICENSING AGENCY'S INVOLVEMENT IN QUALITY IMPROVEMENT INITIATIVES</b>	
<b>Tiered quality strategy:</b>	
Lead agency	
Initiative in same agency as licensing	✓
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
<b>Data notes:</b>	
<b>Accreditation facilitation project:</b>	
Lead agency	
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	
State does not have initiative	✓
<b>Data notes:</b>	
<b>Professional development system:</b>	
Lead agency	
Initiative in same agency as licensing	✓
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
<b>Data notes:</b>	
<b>Assessing quality with environment rating scale:</b>	
Lead agency	
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	✓
State does not have initiative	
<b>Data notes:</b>	
<b>Other quality initiative:</b>	
Lead agency	
Initiative in same agency as licensing	
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
<b>Data notes:</b>	

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## Data Profile for State Child Care Center Staff Qualifications

Click on link to go to information:

### STAFF QUALIFICATIONS FOR CENTER ROLES

- [Directors](#)
- [Master Teachers](#)
- [Teachers](#)
- [Assistant Teachers](#)
- [Aides](#)

## STAFF QUALIFICATIONS FOR DIRECTORS



### EDUCATION AND EXPERIENCE REQUIREMENTS FOR DIRECTORS

<b>State regulates role</b>	Yes
<b>State requires education and/or experience for role</b>	Yes
<b>Number of qualification alternatives for role</b> <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>	9

**Data notes:** Director must have achieved a total of 100 points obtained through a combination of education, experience, and child development-related training. Each alternative represents the hierarchy of education needed. To obtain the points needed for each alternative, director must have the education and a combination of child development training and/or experience. In obtaining the total of 100 points, a minimum of two categories must be used, no more than 75 points may be achieved in any one category, and at least 20 points shall be obtained from the experience category.

**Qualification alternative #1:** Clock hours of child development-related training; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience

#### Time frame for requirements:

Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time: N/A</i>	

#### Experience requirements:

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Amount of experience required	See data notes
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<b>Qualification alternative #2:</b> Child development associate (CDA); and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience	
<b>Time frame for requirements:</b>	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
<b>Experience requirements:</b>	
Amount of experience required	See data notes

<b>Qualification alternative #3:</b> One-year diploma in child development from a community college or technical school; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience	
<b>Time frame for requirements:</b>	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
<b>Experience requirements:</b>	
Amount of experience required	See data notes

<b>Qualification alternative #4:</b> Completion of at least two years of a four-year degree; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience	
<b>Time frame for requirements:</b>	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
<b>Experience requirements:</b>	
Amount of experience required	See data notes

<b>Qualification alternative #5:</b> Associate's degree in a non-child-related field; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience	
<b>Time frame for requirements:</b>	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
<b>Experience requirements:</b>	

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Amount of experience required	See data notes
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<b>Qualification alternative #6:</b> Associate's degree in child development; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience	
<b>Time frame for requirements:</b>	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
<b>Experience requirements:</b>	
Amount of experience required	See data notes

<b>Qualification alternative #7:</b> Bachelor's degree in a non-child-related field; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience	
<b>Time frame for requirements:</b>	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
<b>Experience requirements:</b>	
Amount of experience required	See data notes

<b>Qualification alternative #8:</b> Bachelor's degree in a child-related field; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience	
<b>Time frame for requirements:</b>	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
<b>Experience requirements:</b>	
Amount of experience required	See data notes

<b>Additional qualification alternatives:</b>
9. Bachelor's or higher degree in early childhood, child development, or elementary education with a combination of clock hours of training in child development and/or experience; and 1 course in business administration or 12 clock hours in administrative training related to personnel, supervision, record keeping, or budgeting or 1 year of administrative experience

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Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours	✓	Bachelor's degree	✓
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential	✓	<i>Bachelor's degree in a related field:</i> N/A	✓
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	✓
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree	✓	Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A	✓	PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

State has additional requirements for experience to qualify for role	Yes
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	✓
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system:</i> N/A	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

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## STAFF QUALIFICATIONS FOR MASTER TEACHERS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR MASTER TEACHERS			
<b>State regulates role</b>		<b>No</b>	
<b>State requires education and/or experience for role</b>		<b>No</b>	
<b>Number of qualification alternatives for role</b> <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>		<b>0</b>	
<b>Types of training, credentials, and degrees included in qualification alternatives:</b>			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

<b>State has additional requirements for experience to qualify for role</b>	<b>No</b>
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

<b>Key:</b>	
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# 2005 Child Care Licensing Study Iowa

<b>Qualifications are linked to the state's early care and education professional development system</b>	<b>No</b>
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

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# 2005 Child Care Licensing Study Iowa

## STAFF QUALIFICATIONS FOR TEACHERS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR TEACHERS			
State regulates role		Yes	
State requires education and/or experience for role		No	
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>		0	
<b>Types of training, credentials, and degrees included in qualification alternatives:</b>			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

State has additional requirements for experience to qualify for role	No
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

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# 2005 Child Care Licensing Study Iowa

<b>Qualifications are linked to the state's early care and education professional development system</b>	<b>No</b>
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

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# 2005 Child Care Licensing Study Iowa

## STAFF QUALIFICATIONS FOR ASSISTANT TEACHERS



EDUCATION AND EXPERIENCE QUALIFICATIONS FOR ASSISTANT TEACHERS			
<b>State regulates role</b>		<b>No</b>	
<b>State requires education and/or experience for role</b>		<b>No</b>	
<b>Number of qualification alternatives for role</b> <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>		<b>0</b>	
<b>Types of training, credentials, and degrees included in qualification alternatives:</b>			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

<b>State has additional requirements for experience to qualify for role</b>	<b>No</b>
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

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<b>Qualifications are linked to the state's early care and education professional development system</b>	<b>No</b>
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

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# 2005 Child Care Licensing Study Iowa

## STAFF QUALIFICATIONS FOR AIDES



EDUCATION AND EXPERIENCE QUALIFICATIONS FOR AIDES			
State regulates role		No	
State requires education and/or experience for role		No	
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>		0	
<b>Types of training, credentials, and degrees included in qualification alternatives:</b>			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

State has additional requirements for experience to qualify for role	No
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

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<b>Qualifications are linked to the state's early care and education professional development system</b>	<b>No</b>
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

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## Data Profile for State Child Care Center Regulations

Click on link to go to information:

### LICENSING REGULATIONS

- [Child Care Center Regulations Summary](#)

### DEFINITION OF LICENSED CHILD CARE/DAY CARE CENTERS

- [Definition of Licensed Centers](#)
- [Exemptions from Licensing](#)

### CENTER STAFF REQUIREMENTS

- [Staff Roles](#)
- [Age and High School Diploma Requirements](#)
- [Other Roles in Regulations](#)
- [Hiring Policies](#)
- [Staff Health Requirements](#)
- [Background Checks](#)
- [Orientation Training](#)
- [Health and Safety Training](#)
- [Ongoing Training](#)

### CHILD-STAFF RATIOS AND GROUP SIZE

- [Child-Staff Ratios and Group Size By Age of Children](#)
- [Mixed-Age Groups](#)
- [Additional Requirements](#)

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## SUPERVISION OF CHILDREN

- [General Supervision Requirements](#)
- [Supervision of Children During Naptime](#)
- [Supervision During Evening/Overnight Care](#)
- [Supervision of Children During Outdoor Play](#)
- [Supervision of Children During Large Group Activities](#)
- [Supervision of Children Swimming/Participating in Water Activities](#)
- [Supervision of Children Transported in Vehicles](#)
- [Supervision of Children During Field Trips](#)

## CARE OF CHILDREN

- [Age Definitions](#)
- [Children's Health Requirements](#)
- [Nutrition](#)
- [Behavior Guidance and Discipline](#)
- [Program and Activities](#)
- [Parent Involvement](#)
- [Specialized Care – Infant and Toddler](#)
- [Specialized Care – School-Age](#)
- [Specialized Care – Mildly III Children](#)
- [Specialized Care – Evening/Overnight Care](#)
- [Specialized Care – Drop-In Care](#)

## FACILITY REQUIREMENTS

- [Environment](#)
- [Square Footage](#)
- [Condition of Facility and Equipment](#)
- [Safety of Facility And Equipment](#)
- [Outdoor Space](#)
- [Fire Safety](#)
- [General Emergency Plans](#)
- [Emergency Preparedness](#)
- [Security](#)
- [Transportation](#)
- [Liability Insurance](#)
- [Administration of Medication](#)
- [Medical Procedures](#)
- [Care of Mildly III Children](#)
- [Incident Reporting](#)
- [Additional Health Requirements](#)
- [Hand Washing](#)
- [Diapering](#)
- [Smoking Policies](#)
- [Hazardous Materials](#)
- [Firearms](#)
- [Animals in Facility](#)

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# 2005 Child Care Licensing Study Iowa

## LICENSING REGULATIONS



CHILD CARE CENTER REGULATIONS SUMMARY	
<b>Name of regulations:</b> Chapter 109 Child Care Centers	
<b>Date of regulations:</b> 12/01/2003	
<b>State has separate regulations for the following types of care:</b>	
School-age care programs	
Infant and toddler care programs	
Programs for mildly ill children	
Evening/overnight care programs	
Drop-in child care programs	
<i>Other programs:</i> N/A	



## DEFINITION OF LICENSED CHILD CARE/DAY CARE CENTERS



DEFINITION OF LICENSED CENTERS	
<b>State has definition of "child care center" or "day care center"</b>	Yes
<i>Text of definition:</i> "Child care center" or "center" means a facility providing child day care for seven or more children, except when the facility is registered as a child development home. For the purposes of this chapter, the word "center" shall apply to a child care center or preschool, unless otherwise specified.	
<b>State has definition of "child care facility" or "day care facility"</b>	Yes
<i>Text of definition:</i> "Child care facility" or "facility" means a child care center, a preschool, or a registered child development home.	
<b>Elements included in state's definition of a licensed child care center:</b>	
Minimum number of children	✓
Minimum age of children	
Maximum age of children	
Services are provided for less than 24 hours or any part of a 24-hour day	✓
Minimum number of hours services are provided	
Maximum number of hours services are provided	
Services are provided on an ongoing/regular basis	✓

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# 2005 Child Care Licensing Study Iowa

Services are provided on a scheduled basis	
Services are provided before or after school hours	
Services are provided at the parent's work site	
Parent is not present at work site	
Provider and children are not related by blood, marriage, and/or adoption	
Children are not from provider's immediate family; provider is not parent/guardian or custodian of children	✓
Children are not from one family (siblings)	
Services are provided in a non-residential setting	
Services are not provided in provider's/licensee's home	
Services are not provided in child's home	
Services can be provided in a private facility	
Services can be provided in a public facility	
Services can be provided for profit	
Services can be provided not for profit	
Services can be provided for payment or compensation	
<b>Data notes:</b> N/A	

<b>EXEMPTIONS FROM LICENSING</b>	
State has defined types of programs that are exempt from licensing	<b>Yes</b>
<b>Characteristics of programs that are exempt from licensing:</b>	
Maximum number of children in care to be exempt	6 or fewer
Number of hours child care services are provided to be exempt	N/A
Services are part-day	
Services are provided irregularly/occasionally	
Program is a nursery school or preschool program	
Program is a kindergarten program	
Program is a Head Start program	
Services are provided by a relative of the children in care	
<i>State definition of "relative":</i> N/A	
Services are provided by parent, guardian, or custodian of the children in care	
Services are provided at no cost to the parents	
Services are provided with no compensation to the provider	
Program is a club (Boys and Girls Club, etc.)	
Program is a day camp (summer, seasonal, etc.)	✓
Services are for school-age children	✓
Program is a recreation program	✓

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# 2005 Child Care Licensing Study

## Iowa

Program is instructional classes for children	✓
Services are provided by a religious organization	
Services are provided during religious services	✓
Program offers religious instruction	✓
Services are provided in a facility where the parent is on the premises and accessible (not for employment)	✓
<ul style="list-style-type: none"> <li>• Casino</li> </ul>	
<ul style="list-style-type: none"> <li>• Resort</li> </ul>	
<ul style="list-style-type: none"> <li>• Conference Center</li> </ul>	
<ul style="list-style-type: none"> <li>• Shopping mall</li> </ul>	
<ul style="list-style-type: none"> <li>• Bowling alley</li> </ul>	
<ul style="list-style-type: none"> <li>• Health club</li> </ul>	
<p><i>Other programs where parents are on the premises:</i> A program offered to a child whose parent, guardian, or custodian is engaged solely in a recreational or social activity, remains immediately available and accessible on the physical premises on which the child's care is provided, and does not engage in employment while the care is provided.</p>	
Services are "drop-in" care	
Services are provided by a preschool program approved by the state department of education	✓
Program is a preschool program operated by a public school or system	✓
Program is a preschool program operated by a private school or system	✓
Services provided by a public prekindergarten program	
Services provided on a military installation/base	
Facility is operated by a unit of local, state, or federal government	
Facility is operated by a college/university	
<p><i>Other exemptions:</i></p> <ul style="list-style-type: none"> <li>• Church-related youth program.</li> <li>• A child care center for sick children operated as part of a pediatrics unit in a hospital licensed by the Department of Inspections and Appeals.</li> <li>• A program operated not more than one day per week by volunteers that meets all the following conditions: <ul style="list-style-type: none"> <li>A) Not more than 11 children are served per volunteer.</li> <li>B) The program operates for less than 4 hours during any 24-hour period.</li> <li>C) The program is provided at no cost to the children's parent, guardian, or custodian.</li> </ul> </li> <li>• An instructional program for children at least four years of age who are attending prekindergarten, as defined by the state board of education, or a higher grade level, administered by a nonpublic school system which is not accredited by the Department of Education or the State Board of Regents.</li> <li>• A structured program for the purpose of providing therapeutic, rehabilitative, or supervisory services to children under any of the following: <ul style="list-style-type: none"> <li>A) A purchase of service or managed care contract with the department.</li> <li>B) A contract approved by a local decategorization governance board.</li> <li>C) An arrangement approved by a juvenile court order.</li> </ul> </li> </ul>	

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# 2005 Child Care Licensing Study Iowa

- Care provided on site to children of parents residing in an emergency, homeless, or domestic violence shelter.
- A child care facility providing respite care to a licensed foster family home for a period of 24 hours or more to a child who is placed with that licensed foster family home.

**Data notes:** N/A

## CENTER STAFF REQUIREMENTS



STAFF ROLES <span style="float: right;">↑</span>		
Role	Role Included in Regulations	State's Role Name
Director	Yes	Center director
Master teacher	No	N/A
Teacher	Yes	Staff
Assistant teacher	No	N/A
Aide	No	N/A

AGE AND HIGH SCHOOL DIPLOMA REQUIREMENTS <span style="float: right;">↑</span>			
Role	Minimum Age Requirement	Other Age Requirements	High School Diploma or GED Required
Director	21	N/A	HS diploma or GED required
Master teacher	N/A	N/A	N/A
Teacher	16	If less than 18 years of age, the staff shall be under the direct supervision of an adult.	Not required
Assistant teacher	N/A	N/A	N/A
Aide	N/A	N/A	N/A

*Additional requirements:* Also have an "on-site supervisor" role; can be combined with director role (same person) - person must meet director requirements

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# 2005 Child Care Licensing Study Iowa

OTHER ROLES IN REGULATIONS <a href="#">↑</a>			
Role	Included in Regulations	Minimum Age Requirement	Other Requirements
Substitute	✓	N/A	Not specified
Volunteer	✓	N/A	Not specified
<i>Other roles:</i> Driver	✓	N/A	Not specified

HIRING POLICIES <a href="#">↑</a>		
State requirements on reference checks	Staff	Director
References are required when hiring center staff		
References must be from certain people		
<ul style="list-style-type: none"> <li>• Non-relative</li> <li>• Professional acquaintance</li> <li>• Previous employer</li> </ul>		
Type of references required (written, verbal, or both)	N/A	N/A
<i>Additional requirements:</i> N/A		

STAFF HEALTH REQUIREMENTS <a href="#">↑</a>	
Center facility records must include health reports on staff	✓
<b>Center staff required to have a physical exam or to provide health statement from a physician</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Required at hiring</li> </ul>	✓
<ul style="list-style-type: none"> <li>• Required annually or at another time interval</li> <li>• Required for staff having contact with children</li> <li>• Required for staff having contact with food</li> </ul>	
<b>Center staff required to have tuberculosis screening</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Required at hiring</li> <li>• Required annually or at another time interval</li> <li>• Required for staff having contact with children</li> <li>• Required for staff having contact with food</li> </ul>	✓
<b>Center staff required to provide proof of immunizations</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• Required at hiring</li> <li>• Required annually or at another time interval</li> <li>• Required for staff having contact with children</li> <li>• Required for staff having contact with food</li> </ul>	

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# 2005 Child Care Licensing Study Iowa

<b>Center staff must meet additional requirements regarding their health</b>	<b>No</b>
Center staff required to provide proof of suitability to provide care to children	
Center staff required to have a drug, alcohol, and/or substance screening	
<i>Additional requirements: N/A</i>	

<b>BACKGROUND CHECKS</b>	
<b>State requires check of criminal history records for center staff</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• State criminal history record check required</li> <li>• Federal criminal history record check required</li> <li>• Required for all center staff</li> <li>• Required for center staff having contact with children</li> <li>• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)</li> <li>• Required for volunteers</li> <li>• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)</li> </ul>	 ✓   ✓   ✓
<b>State requires check of child abuse and neglect registry for center staff</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Required for all center staff</li> <li>• Required for center staff having contact with children</li> <li>• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)</li> <li>• Required for volunteers</li> <li>• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)</li> </ul>	 ✓   ✓
<b>State requires checks of fingerprint records for center staff</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• State fingerprint record check required</li> <li>• Federal fingerprint record check required</li> <li>• Required for all center staff</li> <li>• Required for center staff having contact with children</li> <li>• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)</li> <li>• Required for volunteers</li> <li>• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)</li> </ul>	
<b>State requires checks of the sex offender registry</b>	<b>Yes</b>
State requires center staff to sign a statement about criminal status	
<i>Additional requirements: The department may also conduct criminal and child abuse record checks in other states and may conduct dependent adult abuse, sex offender, and other public or civil offense record checks in Iowa or in other states.</i>	

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# 2005 Child Care Licensing Study Iowa

<b>ORIENTATION TRAINING</b>	
<b>Center staff required to complete orientation training</b>	<b>Yes</b>
Required orientation training is about the facility's policies and procedures	✓
Required orientation training is about state's licensing regulations	✓
License applicant required to complete orientation training during the application process	
Licensee required to complete orientation training	
Only center director required to complete orientation training	
Center staff working directly with children required to complete orientation training	
Orientation training can count toward ongoing hour requirements for the first year of employment	
Center must develop and/or provide orientation training to new employees and volunteers	✓
Orientation training is developed and delivered by the licensing agency	
<i>Required content for orientation training:</i> The center shall have written procedures for medical and dental emergencies and shall ensure, through orientation and training, that all staff are knowledgeable of and able to implement the procedures. The center shall develop procedures for annual staff training on these emergency plans and shall include information on responding to fire, tornadoes, intruders, intoxicated parents and lost or abducted children in the orientation provided to new employees.	
<i>Additional requirements:</i> N/A	

<b>HEALTH AND SAFETY TRAINING</b>	
<b>Center staff required to complete first aid training</b>	<b>Yes</b>
Current certification in first aid training required	✓
First aid training must be for the care of infants and/or children	✓
Center staff working directly with children required to complete first aid training	
At least one person on duty required to complete first aid training	
At least one person for each group of children required to complete first aid training	
<b>Center staff required to complete CPR training</b>	<b>Yes</b>
Current certification in CPR training required	✓
CPR training must be for the care of infants and/or children	✓
Center staff working directly with children required to complete CPR training	
At least one person on duty required to complete CPR training	
At least one person for each group of children required to complete CPR training	

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<b>Center staff required to complete fire safety training</b>	<b>No</b>
Fire safety training must be taught by a fire prevention professional	
Current certification in fire safety training required	
All center staff required to complete fire safety training	
<b>Other types of health and safety training required</b>	
Hand washing techniques and indications for hand washing	
Sudden Infant Death Syndrome prevention	
Lifeguard training	
Water safety	
Prevention of spread of HIV/AIDS and blood borne pathogens	
Care of sick children	
Prevention of spread of communicable disease/universal precautions	✓
Administration of medication	
<i>Additional health and safety training: Iowa's mandatory reporting of child abuse. The center shall develop procedures for annual staff training on these emergency plans and shall include information on responding to fire, tornadoes, intruders, intoxicated parents and lost or abducted children in the orientation provided to new employees.</i>	

<b>ONGOING TRAINING</b>	
<a href="#">↑</a>	
<b>Ongoing training required for directors</b>	<b>Yes</b>
Number of hours required annually	8
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: 10 hours in first year</i>	
<b>Ongoing training required for master teachers</b>	<b>No</b>
Number of hours required annually	
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
<b>Ongoing training required for teachers</b>	<b>Yes</b>
Number of hours required annually	6
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: 10 hours in first year</i>	
<b>Ongoing training required for assistant teachers</b>	<b>No</b>
Number of hours required annually	
Number of hours required bi-annually	

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Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
<b>Ongoing training required for aides</b>	<b>No</b>
Number of hours required annually	
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
<b>Ongoing training hours required in specific content areas for center directors</b>	<b>Yes</b>
<i>Content of ongoing training hours: Contact hours of training annually from one or more of the following topical areas: child development, guidance and discipline, developmentally appropriate practices, nutrition, health and safety, communication skills, professionalism, business practices, and cross-cultural competence.</i>	
<b>Ongoing training hours required in specific content areas for teaching staff</b>	<b>Yes</b>
<i>Content of ongoing training hours: Contact hours of training annually from one or more of the following topical areas: child development, guidance and discipline, developmentally appropriate practices, nutrition, health and safety, communication skills, professionalism, business practices, and cross-cultural competence.</i>	
<b>Types of training accepted/approved for ongoing training hours are specified</b>	<b>No</b>
Job orientation	
College credit hours	
Non-credit coursework	
Training provided by organizations approved by state training approval system	
Training provided by organizations licensed or certified professionally competent in the training topic	
<i>Other: N/A</i>	
<b>Delivery methods accepted/approved for ongoing training hours are specified</b>	<b>Yes</b>
Adult education courses	
Training provided by an approved or accredited secondary institution/vocational school	
Training provided by an approved or accredited institution of higher education	
Audio-visual materials/videos/reading materials	
Conference workshops	
Community-based workshops	
Distance learning methods (Internet, video conferences, etc.)	
In-service training delivered by center director	
<i>Other: At least 2 of the 6 contact hours shall be in a sponsored group setting.</i>	

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## CHILD-STAFF RATIOS AND GROUP SIZE



CHILD-STAFF RATIOS AND GROUP SIZE BY AGE OF CHILDREN		
Age of Children	Child-Staff Ratio	Group Size
6 weeks	4:1	Not regulated
9 months	4:1	Not regulated
18 months	4:1	Not regulated
27 months	6:1	Not regulated
3 years	8:1	Not regulated
4 years	12:1	Not regulated
5 years	15:1	Not regulated
6 years	15:1	Not regulated
7 years	15:1	Not regulated
8–9 years	15:1	Not regulated
10 years and older	20:1	Not regulated
<i>Additional requirements: N/A</i>		

MIXED-AGE GROUPS	
State permits mixed-age groupings of children	Yes
<i>Child-staff ratio requirements for mixed-age groups: Combinations of age groupings for children 4 years of age and older may be allowed and may have staff-child ratio determined on the age of the majority of the children in the group. If children 3 years of age and under are included in the combined age group, the staff-child ratio for children aged 3 and under shall be maintained for these children. Preschools shall have staff-child ratios determined on the age of the majority of the children, including children who are 3 years of age.</i>	
<i>Group size requirements for mixed-age groups: N/A</i>	
<i>Additional requirements: N/A</i>	

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ADDITIONAL REQUIREMENTS <span style="float: right;"><a href="#">↑</a></span>	
<b>State has a definition for "group"</b>	<b>No</b>
<i>Text of definition: N/A</i>	
State requires that each group of children has a designated space—either a separate room or delineated space in a large room	
<b>State requirements on legally exceeding limits</b>	
Centers allowed legally to exceed licensed capacity	
<i>Conditions: N/A</i>	
Centers allowed legally to exceed required child-staff ratios	✓
<i>Conditions: For a period of two hours or less at the beginning or end of the center's hours of operation, one staff may care for 6 children or less, provided no more than 2 of the children are under the age of 2 years.</i>	
Centers allowed legally to exceed required group size	
<i>Conditions: N/A</i>	
<b>State has requirements for the supervision of children based on the size of the center</b>	<b>No</b>
State has requirements for child-staff ratios based on the size of the center	
State has requirements for group size based on the size of the center	
<i>Additional requirements: N/A</i>	

## SUPERVISION OF CHILDREN [↑](#)

GENERAL SUPERVISION REQUIREMENTS	
<b>State has requirements for staff supervising children</b>	<b>Yes</b>
Staff must be free of other duties	
Staff must be alert/awake	
Staff must be able to see children at all times	
Staff must be able to hear children at all times	
State has requirements related to supervision of children during emergencies	
State has requirements related to supervision and the use of substitutes for staff	
Centers are allowed to use video surveillance cameras or electronic monitors in lieu of direct supervision	✓
State has requirements related to the use of video surveillance cameras for parents to view their children while at the center	
<i>Additional requirements: Every child-occupied program room shall have adult supervision present in the room.</i>	

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<b>SUPERVISION OF CHILDREN DURING NAPTIME</b>	
<a href="#">↑</a>	
<b>State has requirements for the supervision of children during naptime</b>	<b>Yes</b>
Staff person must be present in room where children are napping	✓
Staff must be able to see children	
Staff must be able to hear children	
State has requirements for the supervision of children during naptime that are delineated by the age of the child	✓
• Infant and toddler	✓
• Preschool	
• School-age	
Staff person supervising during naptime must be free of other duties	
Center must have written supervision plan for naptime	
<b>State has specific child-staff ratio requirements for naptime</b>	<b>Yes</b>
<i>Requirements:</i> Staff-child ratio requirements may be reduced to one staff per room where children are resting for a period of time not to exceed one hour provided staff-child ratio coverage can be maintained in the center. The staff-child ratio shall always be maintained in the infant area.	
<b>State has specific group size requirements for naptime</b>	<b>No</b>
<i>Requirements:</i> N/A	
<i>Additional requirements:</i> N/A	

<b>SUPERVISION OF CHILDREN DURING EVENING/OVERNIGHT CARE</b>	
<i>(see also <a href="#">Specialized Care – Evening/Overnight Care</a>)</i>	
<a href="#">↑</a>	
<b>State has requirements for the supervision of children during evening/overnight care</b>	<b>Yes</b>
Staff person must be present in room where children are sleeping	✓
Staff must be able to see sleeping children	
Staff must be able to hear sleeping children	
Staff person supervising sleeping children must be free of other duties	
Staff must be awake	Awake at all times
Center must have written supervision plan for evening/overnight care	
<b>State has specific child-staff ratio requirements for evening/overnight care</b>	<b>No</b>
<i>Requirements:</i> N/A	

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<b>State has specific group size requirements for evening/overnight care</b>	<b>No</b>
<i>Requirements: N/A</i>	
<i>Additional requirements: Staff counted for purposes of meeting child-to-staff ratios shall be present and awake at all times. In rooms where only school-age children are sleeping, visual monitoring equipment may be used. If a visual monitor is used, the monitoring must allow for all children to be visible at all times. Staff shall be present in the room with the monitor and shall enter the room used for sleeping to conduct a check of the children every 15 minutes.</i>	

<b>SUPERVISION OF CHILDREN DURING OUTDOOR PLAY</b>	
<b>State has requirements for the supervision of children during outdoor play</b>	<b>Yes</b>
Staff person must be present outdoors with children	
Staff must be able to see children playing outdoors	
Staff must be able to hear children playing outdoors	
Center must have written supervision plan for outdoor play	
<b>State has specific child-staff ratio requirements for outdoor play</b>	<b>Yes</b>
<i>Requirements: The minimum staff ratio shall be maintained for any outdoor activities at the center.</i>	
<b>State has specific group size requirements for outdoor play</b>	<b>No</b>
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

<b>SUPERVISION OF CHILDREN DURING LARGE GROUP ACTIVITIES</b>	
<b>State has requirements for the supervision of children during large group activities</b>	<b>No</b>
Staff person must be present with children during large group activities	
Staff must be able to see children during large group activities	
Staff must be able to hear children during large group activities	
Center must have written supervision plan for large group activities	
<b>State has specific child-staff ratio requirements for large group activities</b>	<b>No</b>
<i>Requirements: N/A</i>	
<b>State has specific group size requirements for large group activities</b>	<b>No</b>
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

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<b>SUPERVISION OF CHILDREN SWIMMING/PARTICIPATING IN WATER ACTIVITIES</b>	
<b>State has requirements for the supervision of children when swimming or participating in water activities</b>	<b>No</b>
Staff person must be present with children when swimming or participating in water activities	
Staff must be able to see children	
Staff must be able to hear children	
Written permission from parents required for swimming and water activities	
Center must have written supervision plan for swimming and water activities	
<b>State has specific child-staff ratio requirements for swimming and water activities</b>	<b>No</b>
<i>Requirements: N/A</i>	
<b>State has specific group size requirements for swimming and water activities</b>	<b>No</b>
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

<b>SUPERVISION OF CHILDREN TRANSPORTED IN VEHICLES</b> (see also <a href="#">Facility Requirements – Transportation</a> )	
<b>State has requirements for the supervision of children when transported in a vehicle</b>	<b>Yes</b>
Children must not be left unattended in a vehicle	
Staff must supervise children when they board and exit a vehicle	
Attendance record of children must be kept	
Once vehicle is unloaded, additional checks for children remaining on board are conducted	
Staff or driver must ensure that children are received by a parent or other designated person	
Driver is counted in child-staff ratio	✓
Written permission from parents required for transporting children	
Emergency contact information for children taken on vehicle	✓
Center must have written supervision plan for transporting children in a vehicle	
<b>State has specific child-staff ratio requirements for transporting children in a vehicle</b>	<b>Yes</b>
<i>Requirements: When 7 or more children over the age of 3 are present on the licensed premises or are being transported in one vehicle, at least 2 adult staff shall be present. Only 1 adult is required when a center is transporting children in a center-owned vehicle with parent authorization for the sole purpose of transporting children to and from school. When a center contracts with another entity to provide transportation other than for the purpose</i>	

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of transporting school-age children to or from school, at least 1 adult staff in addition to the driver shall be present if at least 7 children provided care by the center are transported.	
<b>State has specific group size requirements for transporting children in a vehicle</b>	<b>No</b>
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN DURING FIELD TRIPS <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements for the supervision of children during field trips</b>	<b>Yes</b>
Attendance record kept of children on field trip	
Additional staff/adults (volunteers, parents, driver) needed for field trips under certain conditions	✓
Written permission from parents required for field trips	✓
Emergency contact information for children taken on field trip	✓
Children are required to wear name tags or other identification	
Center must have written supervision plan for field trips	
<b>State has specific child-staff ratio requirements for field trips</b>	<b>Yes</b>
<i>Requirements: Any child care center-sponsored program activity involving 5 or more children conducted away from the licensed facility shall provide a minimum of 1 additional staff over the required staff-child ratio for the protection of the children.</i>	
<b>State has specific group size requirements for field trips</b>	<b>No</b>
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

## CARE OF CHILDREN

AGE DEFINITIONS <span style="float: right;"><a href="#">↑</a></span>	
<b>Definition of "infant"</b>	<a href="#">↑</a>
<i>Text of definition: "Infant environment" is defined as a child care center serving children 2 weeks to 2 years old must provide an environment.</i>	
<b>Definition of "toddler"</b>	
<i>Text of definition: N/A</i>	
<b>Definition of "preschool-age"</b>	
<i>Text of definition: "Preschool" is defined as a child day care facility which provides care to children aged 3 through 5.</i>	
<b>Definition of "school-age"</b>	
<i>Text of definition: "School-age children" is defined as a child 5 years of age and older and enrolled in school.</i>	

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CHILDREN'S HEALTH REQUIREMENTS <span style="float: right;"><a href="#">↑</a></span>	
<b>State requires children to have a physical exam to enroll in a center</b>	Yes
Center must keep records of children's physical exams	✓
Health records must be provided to the center within a specific time frame after a child's enrollment	✓
<b>State requires children to have immunizations to enroll in a center</b>	Yes
Immunization records must be provided to the center within a specific time frame after a child's enrollment	
Parents/guardians can provide a written statement that they do not wish to have children immunized	
Health care professional can provide a written statement that children are exempt from immunization requirements for medical reasons	
Center can exclude children from attendance until immunization records or exemption statements are provided	
Center can accept children on a conditional basis if not all immunizations are complete	
Center can refuse to enroll children of parents who do not wish to have their children immunized	
<i>Additional requirements:</i> Religious exemption. Nothing in this rule shall be construed to require medical treatment or immunization for staff or the child of any person who is a member of a church or religious organization which has guidelines governing medical treatment for disease that are contrary to these rules. In these instances, an official statement from the organization shall be incorporated in the personnel or child's file.	
Children are required to have a blood lead level screening to enroll in a center	
Center must keep emergency contact information in children's records	✓
<i>Additional requirements:</i> N/A	

NUTRITION <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements about nutrition and meals/snacks for children</b>	Yes
State has requirements about the nutritional content of meals/snacks served to children	✓
State has requirements about the number or time interval between the delivery of meals/snacks served to children	✓
Center must post a menu of meals/snacks served to children	
Center must provide all meals/snacks for children	
Parents/guardians can provide food for their own children on a regular basis	✓
Parents/guardians can bring food for all children for special occasions	✓
Center must provide supplemental food (to what parents provide) to meet nutritional content requirements	

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State has requirements about feeding infants	✓
<i>Additional requirements: N/A</i>	

BEHAVIOR GUIDANCE AND DISCIPLINE <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements regarding behavior guidance and/or disciplining children</b>	Yes
<b>Specific forms of discipline/behavior guidance that centers ARE ALLOWED to use are in regulations</b>	Yes
<ul style="list-style-type: none"> <li>• Supervised separation from the group</li> <li>• Physical/corporal punishment</li> </ul>	
<i>(Note: ✓ = state allows or it is not prohibited/addressed in regulations)</i>	
<i>Other forms of discipline allowed: The center shall have a written policy on the discipline of children which provides for positive guidance, with direction for resolving conflict and the setting of well-defined limits.</i>	
<b>Specific forms of discipline/behavior guidance that centers ARE NOT ALLOWED to use are in regulations</b>	Yes
• Denial of food/food-related punishment	✓
• Derogatory remarks	✓
• Abusive language	✓
• Yelling or shouting/screaming	
• Physical punishment	✓
• Forced napping/no nap/rest-related	✓
• Physical/mechanical restraint	✓
• Locked time-out room, closet, or dark room	✓
• Punishment for toileting accident/toileting-related punishment	✓
• Putting something in child's mouth	
• Discipline/punishment by another child	
<i>Other forms of discipline not allowed: N/A</i>	
Center must have written policies on discipline and behavior guidance practices	✓

PROGRAM AND ACTIVITIES <span style="float: right;"><a href="#">↑</a></span>	
<b>Center must have a written daily schedule of activities</b>	Yes
Center must post daily schedule	✓
<b>Center must provide specific activities for children</b>	Yes
Regular meal/snack times	
Nap or rest period	✓
Toileting and washing/hand washing	
Outdoor play	✓
Indoor play	✓
Child-initiated activities	✓

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Staff-initiated activities	✓	
Individual activities	✓	
Group activities	✓	
<ul style="list-style-type: none"> <li>• Large group activities</li> <li>• Small group activities</li> </ul>		
Active play	✓	
Quiet play	✓	
Free play		
Creative expression		
Gross motor activities	✓	
Fine motor activities	✓	
<i>Other activities: N/A</i>		
<b>Developmental needs of children must be addressed in activities</b>	<b>Yes</b>	
<b>Area of Children's Development</b>	<b>Must Be Addressed in Activities</b>	<b>Regulations List Specific Activities</b>
Social development	✓	
Emotional development	✓	
Cognitive/intellectual development	✓	
Physical development		
Language/literacy development	✓	
Cultural development	✓	✓
<i>Other areas of development: N/A</i>		
<b>State has requirements for the specific types of equipment/materials a center must have for children</b>	<b>No</b>	
Books and other literacy materials		
<ul style="list-style-type: none"> <li>• Number of books required</li> </ul>		
<i>Additional requirements about books: N/A</i>		
Art supplies/creative activities		
Blocks/construction materials		
Sensory materials		
Fine motor manipulatives		
Gross motor equipment (indoor and/or outdoor)		
Dramatic play/pretend		
Science/experimental/math (counting/sorting)		
Technology/computers		
Music		
<i>Other types of equipment required: N/A</i>		
<i>Additional requirements: N/A</i>		

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PARENT INVOLVEMENT <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements regarding parent involvement</b>	<b>No</b>
Center must encourage parent involvement	
Center must provide opportunities for parent involvement	
<i>Additional requirements: N/A</i>	
<b>State has requirements about parents' access to the center</b>	<b>Yes</b>
Center must provide access to parents at all times; no prior notice needed	✓
Parents can have unsupervised access to all children or the whole facility	
Parents can have unsupervised access only to their own children	
Parents can have supervised access to all children	
<b>State has requirements about the center's communication with parents</b>	<b>Yes</b>
Center must provide written copies of policies and procedures to parents	✓
Center must keep logs of children's care and communicate with parents	✓
Center must hold regularly scheduled meetings with parents	
Center must have a resource area for parents	
<i>Additional requirements: N/A</i>	

SPECIALIZED CARE – INFANT AND TODDLER <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements that specifically address the care of infants and/or toddlers</b>	<b>Yes</b>
State has requirements on the supervision of infants and/or toddlers	✓
• Each infant must have a primary caregiver	✓
State has requirements for staff working with infants and/or toddlers	
<i>Staff requirements: N/A</i>	
State has requirements on program/activities specifically for infants and/or toddlers	
State has requirements on equipment/materials specifically for infants and/or toddlers	✓
State has requirements for the facility related to the care of infants and/or toddlers	✓
<b>State has requirements on reducing the risk of Sudden Infant Death Syndrome (SIDS)</b>	
Infants must be placed on their backs to sleep	✓
Physicians can authorize a different sleep position for infants	✓
Parents can authorize a different sleep position for infants	✓
Soft bedding/materials must not be used in cribs	

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Additional requirements on SIDS prevention: N/A

<b>SPECIALIZED CARE – SCHOOL-AGE</b> <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements that specifically address the care of school-age children</b>	Yes
State has requirements on the supervision of school-age children	
State has requirements for staff working with school-age children	✓
<p><i>Staff requirements:</i></p> <p><b>Director:</b> For directors in centers serving predominantly school-age children, the directors may substitute a degree in secondary education, physical education, recreation or related fields for the bachelor's degree in early childhood, child development or elementary education in determining point totals. In addition, child-related experience working with school-age children shall be equivalent to full-time experience in a child care center or preschool in determining point totals.</p> <p><b>On-site supervisor:</b> For on-site supervisors in centers serving predominantly school-age children, the on-site supervisor may substitute a degree in secondary education, physical education, recreation or related fields for the bachelor's degree in early childhood, child development or elementary education in determining point totals. In addition, child-related experience working with school-age children shall be equivalent to full-time experience in a child care center or preschool in determining point totals.</p>	
State has requirements on program/activities specifically for school-age children	✓
State has requirements on equipment/materials specifically for school-age children	
State has requirements for the facility related to the care of school-age children	✓

<b>SPECIALIZED CARE – MILDLY ILL CHILDREN</b> (see also <a href="#">Care of Mildly Ill Children</a> ) <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements that specifically address the care of children who are mildly ill</b>	Yes
State has requirements on the supervision of mildly ill children	✓
State has requirements on program/activities specifically for mildly ill children	
State has requirements on equipment/materials specifically for mildly ill children	
State has requirements for the facility related to the care of mildly ill children	✓

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<b>SPECIALIZED CARE – EVENING/OVERNIGHT CARE</b> (see also <a href="#">Supervision of Children During Evening/Overnight Care</a> ) <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements that specifically address the care of children during evening/overnight hours</b>	<b>Yes</b>
State has requirements on program/activities specifically for the care of children during evening/overnight hours	✓
State has requirements on equipment/materials specifically for the care of children during evening/overnight hours	✓
State has requirements for the facility related to the care of children during evening/overnight hours	✓

<b>SPECIALIZED CARE – DROP-IN CARE</b> <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements that specifically address the care of children in drop-in programs</b>	<b>No</b>
State has requirements on the supervision of children in drop-in programs	
State has requirements on program/activities specifically for children in drop-in programs	
State has requirements for the facility related to the care of children in drop-in programs	
<i>Additional requirements on drop-in care:</i> The following type of program is EXEMPT: A program offered to a child whose parent, guardian, or custodian is engaged solely in a recreational or social activity, remains immediately available and accessible on the physical premises on which the child's care is provided, and does not engage in employment while the care is provided.	

## FACILITY REQUIREMENTS

<b>ENVIRONMENT</b> <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements about environmental tests of the facility</b>	<b>Yes</b>
Requires lead tests	Required within 1 year of licensure
Requires asbestos tests	
Requires radon tests	Required within 1 year of licensure
<b>State has requirements about environmental inspections</b>	<b>No</b>
Requires fire inspections	
Requires health inspections	
Requires building code inspections	

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*Additional requirements:* Lead and radon tests required within one year of being issued an initial or renewal license. Tests for carbon monoxide also required. Requested reports including the fire marshal's report and other information relevant to the licensing determination shall be furnished to the department upon application and renewal.

SQUARE FOOTAGE <a href="#">↑</a>	
<b>Number of square feet of indoor space per child</b>	<b>35 square feet</b>
Total amount of square feet for area	N/A
<i>Additional requirements:</i> In rooms where floor space occupied by cribs is counted as useable floor space, there shall be 40 square feet of floor space per child.	
<b>Number of square feet of outdoor space per child</b>	<b>75 square feet</b>
Total amount of square feet for area	N/A
<i>Additional requirements:</i> Accommodates 30 percent of enrollment capacity.	
<b>Number of square feet per child, based on age of child</b>	
Per infant	N/A
Per toddler	N/A
Per preschool-age child	N/A
Per school-age child	N/A
<i>Additional requirements:</i> N/A	

CONDITION OF FACILITY AND EQUIPMENT <a href="#">↑</a>	
State has requirements on the condition of the indoor area of the building/facility	✓
State has requirements on the condition of the outdoor area of the building/facility	✓
State has requirements on the condition of indoor equipment	✓
State has requirements for child care centers on the condition of outdoor equipment	✓
State has requirements for child care centers on the condition of materials and toys for children	✓

SAFETY OF FACILITY AND EQUIPMENT <a href="#">↑</a>	
State has requirements on the safety of indoor equipment	✓
State has requirements on the safety of outdoor equipment	✓
State has requirements on the surfaces under indoor equipment	
State has requirements on the surfaces under outdoor equipment	
<i>Details on state requirements on surfaces under equipment:</i> N/A	
State has requirements on sleeping equipment	✓
State requires equipment to be free of components that can pinch, shear, or crush body tissues	

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OUTDOOR SPACE <span style="float: right;"><a href="#">↑</a></span>	
<b>State requires outdoor space is enclosed/has a fence</b>	<b>No</b>
<i>Required height for fence: N/A</i>	
State has requirements on swimming pools	
State has requirements to protect children from bodies of water (ponds, lakes, rivers, etc.)	
State has requirements about alternatives to outdoor space	✓

FIRE SAFETY <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements on fire safety in child care centers</b>	<b>Yes</b>
Centers are required to have an evacuation plan for fires	✓
Centers must conduct fire drills	✓
<i>Time interval for fire drills: once a month</i>	
<i>Additional requirements: N/A</i>	

GENERAL EMERGENCY PLANS <span style="float: right;"><a href="#">↑</a></span>	
<b>Center must have a general emergency plan for all emergencies</b>	<b>No</b>
Center must have a general evacuation plan for all emergencies	
State requires centers to conduct drills for all emergencies	
<i>Time interval between drills: N/A</i>	

EMERGENCY PREPAREDNESS <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements on emergency preparedness</b>	<b>Yes</b>
Centers must have emergency plans/procedures for natural disasters (tornados, hurricanes, earthquakes, other weather conditions)	✓
Centers must have emergency plans/procedures for utility-related problems (blackouts, etc.)	✓
Centers must have emergency plans/procedures for acts of terrorism	✓
Centers must perform drills of their emergency preparedness procedures (other than fire)	✓
<i>Additional requirements: The center shall have written emergency plans for responding to fire, tornado, flood (if area is susceptible to flood), intruders within the center, intoxicated parents and lost or abducted children. In addition, the center shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, earthquakes, or other disasters that could create structural damage to the center or pose health hazards. Requirements on intruders, abduction of children, intoxicated parents were counted as terrorism above.</i>	

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<b>SECURITY</b>	
Centers must have a procedure for accepting children when they enter the center and the release of children when they leave	<a href="#">↑</a>
Centers must have a procedure for signing children in and out when they enter and exit the facility	
Centers must keep daily attendance records of children	
Centers must have policies on the monitoring of visitors	
Centers must have security/surveillance cameras	
<i>Additional requirements: N/A</i>	

<b>TRANSPORTATION</b> (see also <a href="#">Supervision of Children Transported in Vehicles</a> )	
<b>State has requirements on transporting children in vehicles</b>	<b>Yes</b>
State has requirements about the condition of the vehicle	
State has requirements about emergency equipment needed in the vehicle	
States has requirements about seating in the vehicle	
State has requirements about vehicle safety restraints for children	✓
• State has requirements about seat belts for children	✓
• State has requirements about car seats/child restraint systems	✓
State has requirements about the driver of the vehicle	✓
First aid kit must be kept in the vehicle	
<i>Additional requirements: N/A</i>	

<b>LIABILITY INSURANCE</b>	
<b>State requires centers to have liability insurance</b>	<b>No</b>
<b>General liability insurance required</b>	<b>No</b>
<i>Amount of insurance required: N/A</i>	
<b>Professional liability insurance required</b>	<b>No</b>
<i>Amount of insurance required: N/A</i>	
<b>Automobile insurance required</b>	<b>No</b>
<i>Amount of insurance required: N/A</i>	
<b>Medical payment insurance required</b>	<b>No</b>
<i>Amount of insurance required: N/A</i>	
<i>Other types of insurance required: N/A</i>	
<i>Additional requirements: N/A</i>	

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ADMINISTRATION OF MEDICATION <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements on the administration of medication to children</b>	<b>Yes</b>
Centers must obtain permission from parent/guardian to administer medication to a child	✓
Center must obtain written instructions from the parent/guardian or physician on how to administer the medication <i>(Note: "Yes" response can include the instructions on a prescription or medicine container)</i>	✓
Center must maintain records of medications administered to children	✓
<i>Additional requirements: N/A</i>	

MEDICAL PROCEDURES <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements on performing medical procedures on children</b>	<b>No</b>
Centers must obtain permission from parent/guardian to perform a medical procedure on a child	
Centers must obtain written instructions from the parent/guardian or physician on how to perform the medical procedure	
Center must maintain records of medical procedures performed on children	
<i>Additional requirements: N/A</i>	

CARE OF MILDLY ILL CHILDREN (see also <a href="#">Specialized Care – Mildly Ill Children</a> ) <span style="float: right;"><a href="#">↑</a></span>	
<b>State has requirements on the care of mildly ill children</b>	<b>Yes</b>
Centers can admit a child who is mildly ill	✓
Centers can exclude a child who is mildly ill	
<i>Additional requirements: N/A</i>	

INCIDENT REPORTING <span style="float: right;"><a href="#">↑</a></span>	
Centers must report to the licensing agency all serious injuries that occur to children in the program	
Centers must keep a record of all serious injuries that occur to children in the program	✓
Centers must report to the licensing agency all deaths that occur to children in the program	

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*Additional requirements:* Incidents involving a child, including minor injuries, minor changes in health status, or behavioral concerns, shall be reported to the parent on the day of the incident. Incidents resulting in an injury to a child shall be reported to the parent on the day of the incident. Incidents resulting in a serious injury to a child or significant change in health status shall be reported immediately to the parent. A written report shall be provided to the parent or person authorized to remove the child from the center. The written report shall be prepared by the staff member who observed the incident and a copy shall be retained in the child's file.

<b>ADDITIONAL HEALTH REQUIREMENTS</b>	
	<a href="#">↑</a>
Centers must have a health consultant	
Centers must have a first aid kit	✓
<ul style="list-style-type: none"> <li>• Requirements specify items that must be in the first aid kit</li> </ul>	
<i>Additional requirements: N/A</i>	

<b>HAND WASHING</b>	
	<a href="#">↑</a>
<b>State has requirements on hand washing for staff</b>	<b>Yes</b>
State has requirements for centers that specify when staff must wash their hands	✓
<ul style="list-style-type: none"> <li>• Center staff must wash their hands after toileting</li> <li>• Center staff must wash their hands after diapering a child</li> <li>• Center staff must wash their hands after toileting a child</li> <li>• Center staff must wash their hands before and/or after preparing, serving, or eating food</li> <li>• Center staff must wash their hands after attending to an ill child</li> <li>• Center staff must wash their hands after handling, feeding, or cleaning up after animals</li> </ul>	✓ ✓ ✓ ✓ ✓ ✓
<i>Other times staff must wash their hands: Upon arrival at the center; before and after administering non-emergency first aid to a child if gloves are not worn.</i>	
State has requirements on the location and/or amount of hand washing facilities for staff	
<b>State has requirements on hand washing for children</b>	<b>Yes</b>
State has requirements for centers that specify when children must wash their hands	✓
<ul style="list-style-type: none"> <li>• Children must wash their hands after toileting</li> <li>• Children must wash their hands after diapering</li> <li>• Children must wash their hands before and/or after eating food</li> <li>• Children must wash their hands after handling animals</li> </ul>	✓ ✓ ✓ ✓
<i>Other times children must wash their hands: N/A</i>	
State has requirements on the location and/or amount of hand washing facilities for children	✓
<i>Additional requirements: N/A</i>	

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<b>DIAPERING</b>	
<b>State has requirements on diapering</b>	<b>Yes</b>
State requirements specify when a staff person must change a child's diaper	✓
Staff person changing diaper must wear gloves	
State has requirements on discarding soiled diapers	✓
Diaper changing table and area must be sanitized after each use	
A sink must be available exclusively for the diapering area	
Diapering sink must not be used for food preparation	
<i>Requirements on proximity of sink to diapering area: New construction after April 1, 1998, shall have at least 1 sink provided in the program rooms for infants and toddlers.</i>	
<i>Additional requirements: N/A</i>	

<b>SMOKING POLICIES</b>	
<b>State has requirements about smoking in centers</b>	<b>Yes</b>
Smoking is not allowed in a child care center	✓
Smoking is not allowed on the grounds of a child care center	✓
Smoking is not allowed in the presence of children	
Smoking is not allowed in areas used for the care of children	
Smoking is not allowed in areas where food is prepared	
Smoking is not allowed in a vehicle while transporting children	✓
Smoking is allowed in a designated area	
<i>Additional requirements: Smoking and the use of tobacco products shall be prohibited in the center, outdoor play area and in the center-operated vehicle during hours of operation of the center.</i>	

<b>HAZARDOUS MATERIALS</b>	
<b>State has requirements about the accessibility of hazardous supplies/materials</b>	<b>No</b>
Hazardous supplies/materials must be kept out of the reach of children	
<i>Additional requirements: N/A</i>	

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<b>FIREARMS</b>	
<b>State has requirements about the presence of firearms in the facility</b>	<b>No</b>
Firearms are not allowed in child care centers	
Firearms are allowed in child care centers, but must be in a locked container or closet	
Firearms are allowed in child care centers, but ammunition must be separate from the firearm	
Center must notify parents of the presence of firearms in the facility	
<i>Additional requirements: N/A</i>	

<b>ANIMALS IN FACILITY</b>	
<b>State has requirements about animals in the facility</b>	<b>Yes</b>
Animals are allowed in child care centers	✓
Certain animals are prohibited in child care centers	✓
State has requirements about the care and health of animals in child care centers	✓
Centers must notify parents of the presence of animals	
<i>Additional requirements: N/A</i>	

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