

**The National Association for Regulatory Administration (NARA)** has been developing and refining measurement tools for over 30 years. NARA's professional services and educational curricula have been used by dozens of states and provinces for program-specific research, training, and customized technical assistance for child day and residential care settings, care settings for older adults, and care settings for persons with mental illness and intellectual disabilities. Our methods are time-tested and proven to maximize agency performance without sacrificing the health and safety of persons in care.

**NARA's licensing professionals** are experts in the field of regulatory administration. Importantly, each member of the NARA team has real-world experience in the administration of state licensing programs, human development and education, civil law, and/or information systems. We understand the fiscal and operational obstacles faced by state and local governments and have the collective expertise to meet and overcome those obstacles.

## Who Benefits?

In addition to helping inform choices regarding the allocation of public resources and assess whether programs are working, licensing indicator systems benefit:

- *Regulatory agencies:* Can spend more time providing technical assistance and/or monitoring programs with compliance issues
- *Providers:* Are rewarded for high compliance with shortened inspections and time for technical assistance
- *Public:* Can provide assurance that strong regulatory practices are occurring
- *Advocacy community:* Gain confidence that every person in care is protected through valid and reliable prevention strategies.

## National Impact

NARA's Key Indicators and Risk Assessment methodologies have had a national impact. For example:

- *Stepping Stones to Caring for Our Children* used the Risk Assessment methodology in its development.
- *Caring for Our Children Basics* used Risk Assessment and Key Indicators along with other sources in its development.
- *The National Early Childhood Program Accreditation (NECPA)* system research base is drawn from the Risk Assessment and Key Indicator methodologies.
- *Head Start Key Indicator (HSKI-C)* was developed using the Key Indicator

## Why Choose NARA?

NARA's approach to differential monitoring is grounded in regulatory science focusing squarely on Fiene's theory of regulatory compliance which clearly demonstrates the efficacy of the risk assessment and key indicator methodologies as being the most cost effective and efficient ways to implement differential monitoring.

Professionals at the National Association for Regulatory Administration (NARA) have been researching, developing and refining focused measurement tools for more than 40 years.

NARA has assisted dozens of states and provinces in creating program-specific research, training and customized technical assistance for a wide variety of human care settings including child care, foster care, residential care, older adult care and persons with intellectual disabilities.

NARA's consultants have the experience and expertise to provide agencies with resources to implement Key Indicator Systems and Risk Assessments. They work with states to analyze licensing compliance data, update and develop policies and procedures, and train staff to implement Key Indicator protocols. Our consultants have worked in regulatory systems as regulators, licensees, administrators, researchers and subject matter experts in specialized disciplines.

NARA specializes in assisting leadership make informed and equity-based recommendations by providing outside perspective and expertise to frame problems, analyzing data, and providing assessment.

NARA's methods are time-tested and proven to maximize agency performance without sacrificing the health and safety of persons in care.



### About NARA

The National Association for Regulatory Administration (NARA) is an international professional membership association founded in 1976 dedicated to the protection of the health, safety and well-being of children and adults in day or residential human care facilities through strong licensing and other forms of regulation.

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**Schedule of services** and estimated number of hours required for each stage of focused measurement tool development. Schedules may be adapted depending on your agency’s needs.

\*\* All Numbers are and may vary from one project to another, based on a variety of factors unique to that department, such as the current system, resources available, and the quality and condition of data, to name a few.

		Estimated Number of Service Hours			
Item	Description	Risk Assessment	Key Indicator	Quality Indicator	Differential Monitoring
Planning and Background Discussion	Meeting with NARA to determine the client’s objectives, review the data available for tabulation and analysis, and determine the short and long-term goals of the project.	30	40	50	50
Focus Groups	Develop, organize and conduct focus groups.	50	50	100	50
Data Collection	Collection of data based on client’s data storage mechanisms; identification and selection of representative sample as needed.	Varies greatly based on client’s objectives, comprehensive licensing tools, and availability of data  Range: 220 - 350 hours			
Data Analysis	Tabulation of data and qualitative/quantitative analysis to generate desired system.				
Development of Indicator Work Tools and Instruction Manual	Development of work tools to be used by client during inspections; creation of “System Instruction Manual” for line staff and management.	50	50	50	50
On-site/Virtual Staff Training	Training sessions for line staff and management in the use of the system, work tools, and instruction manual.	Varies greatly based on scope and number of users Range: 50-100 hours per session			
Policy Development	Development of client-specific policy and creation of explanatory material for public dissemination	125	125	150	100
On-site/Virtual Stakeholder Meetings	Coordination of meetings with stakeholders, including advocacy agencies, providers, consumers, and legislative liaisons	50	50	100	50
Pilot, Test and Validation	Implement identified system. Post pilot evaluation.	125	125	150	100
Full Implementation, Final Evaluation and Future Analysis	Plan for long-term system maintenance, including data collection and recalculation of core elements. Develop methodology for applying system to other licensing programs.	200	200	250	200
Post Project Evaluation	Evaluate the impact of approach on key outcomes.	150	150	200	125

